

**SPECIAL MEETING MINUTES OF THE BOARD OF DIRECTORS OF
THE FOREST HILLS METROPOLITAN DISTRICT**

August 8, 2024 - 5:30 p.m.
Held via conference/Zoom call

ATTENDEES Directors present: Craig Weinberg, Michael Oakley, Victor Robert, David Blue and Mike Zinniker
Others present: Ronda Zivalich (MAPS, Inc.) and Nickie Holder (NMHolder Financial, Inc.)
Residents present: Brian Urtel

QUORUM The meeting was called to order by Craig Weinberg, at 5:05 p.m. and a quorum was noted.

CHANGE IN ATTENDANCE

Nickie Holder joined at 5:17 p.m.
Mike Zinniker joined at 5:21 p.m.

REGULAR AGENDA ITEMS

1. NEW BUSINESS

A. District Manager Search Discussion: The Board discussed what they felt were important qualifications for the new district manager to have including: experience with water and wastewater system operations, road work and other similar types of infrastructure; ability and willingness to visit the District at least once a week (or more if needed because of projects); experience managing related water and wastewater, road and infrastructure projects; and management of all District vendors.

Chairperson Weinberg noted that it was difficult to find individual candidates and had focused his search on management companies. He had spoken to five management companies, three of which he recommended the Board interview during the August board meeting. In addition, through the Special District Association (SDA), the District discussed having access to 10 free hours of support through a search firm that would help write a job notice to be placed on the SDA website as well as on focused metro district search engines. After discussion, the Board agreed to interview the recommended candidate companies and also to work with the search firm to create a job posting and placement of the posting on targeted websites. Ms. Zivalich will arrange the interviews with the candidates. Chairperson Weinberg will forward the current job descriptions and management companies' proposals to the Board for their information.

2. ADJOURNMENT

Upon motion by Chairperson Weinberg, duly seconded by Director Blue, and upon a unanimous vote, the Board approved adjournment of the meeting. There being no further business to come before the Board at this time, the meeting was adjourned at 5:33 p.m. The next regular meeting is scheduled for August 21, 2024, via conference call, beginning at 5:30 p.m.


THESE MINUTES ARE APPROVED AS THE OFFICIAL, AUGUST 8, 2024, MEETING MINUTES OF THE FOREST HILLS METROPOLITAN DISTRICT AND ITS WATER ACTIVITY ENTERPRISE BY THE RESPONSIBLE PARTIES SIGNING BELOW:

ATTEST:

Nickie Holder

Recording Secretary

APPROVED:



Board Chairperson