



**NOTICE IS HEREBY GIVEN** that a meeting of the Board of Directors and the Water/Sewer Enterprise Fund of the **FOREST HILLS METROPOLITAN DISTRICT**, Jefferson County, Colorado has been scheduled for Wednesday, April 17, 2024 beginning at the hour of 5:30 PM via ZOOM video conference for the purpose of addressing those matters in the Agenda set forth below and conducting such other business as may properly come before the Board.

<u>Board of Directors:</u>	<u>Office</u>	<u>Term/Expiration</u>
Craig Weinberg	Chairperson	May 2025
Michael Oakley	Director	May 2025
Victor Robert	Treasurer	May 2025
David Blue	Director	May 2027
Michael Zinniker	Director	May 2025
Ronda Zivalich	District Manager/Secretary	(Staff)

**CONSENT AGENDA**

- a. CALL TO ORDER
  - a. Excuse Absent Board Member (*if needed*)
- b. ADMINISTRATIVE MATTERS
  - a. April 17, 2024 Regular Board Meeting Agenda
  - b. Minutes for March 20, 2024 Board Meeting
  - c. HROD/RESPEC Water Rights and Reservoir Diligence Review & Documentation for Ponds 1, 2 and 3
- c. REPORTS
  - a. Operator’s Report
    - i. Ted Laves Request That FHMD Adjust District’s PRV Output Pressure
  - b. Engineer’s Report
    - i. PFAS Draft Report
    - ii. Pond 5 Culvert Repairs/Road Closure Options Discussion
  - c. Manager’s Report
    - i. Capital Improvements and Repairs List (W/S)
- d. FINANCIAL MATTERS
  - a. Payment of claims for the period ending March 31, 2024
  - b. Unaudited financial statements and cash positions for the period ending March 31, 2024
- e. HOA MATTERS
  - a. *If needed*
- f. APPROVE CONSENT AGENDA

**REGULAR AGENDA**

- g. PUBLIC COMMENT ON NON-AGENDA ITEMS (3 minutes per person; 60 minutes maximum)
- h. OLD BUSINESS
  - a. Park Upgrades – Update
  - b. Fire Mitigation Grant – Update
  - c. Emergency Gate Lock Codes - Update
- i. NEW BUSINESS
  - a. Billing Company Replacement
  - b. Noxious Weed Removal
- j. ADJOURNMENT

THE NEXT REGULARLY SCHEDULED MEETING: May 15, 2024 at 5:30 P.M. via ZOOM

April 17, 2024 – Agenda Carryover (not for discussion)

**ITEMS FOR FUTURE DISCUSSION**

- a. Pond 4 Leak Sealant
- b. Fire Evacuation Plan
- c. Pond 6 Liner Damage

**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS OF  
THE FOREST HILLS METROPOLITAN DISTRICT**

March 20, 2024 - 5:30 p.m.

Held via conference/Zoom call

**ATTENDEES** Directors present: Michael Oakley, Victor Robert, and David Blue  
Others present: Dave Lewis (Direct Discharge), Ronda Zivalich (MAPS, Inc.) and Nickie Holder (NMHolder Financial, Inc.)  
Residents present: Mike Zinniker, Nikki Patrick and Brenda Shuler  
Guests present: None

**QUORUM** The meeting was called to order by Victor Robert, at 5:31 p.m. and a quorum was noted. Upon **motion** by Director Robert, duly seconded by Director Oakley, and upon a unanimous vote, the Board approved the absence of Chairperson Weinberg.

**CHANGE IN ATTENDANCE**

Dave Lewis left at 6:25 p.m.

Mike Zinniker, Nikki Patrick and Brenda Shuler left at 6:55 p.m.

**CONSENT AGENDA ITEMS**

**1. ADMINISTRATIVE MATTERS**

- A. Agenda: Add Administrative Matters Item D. Board Appointment to the agenda.
- B. Minutes: February 21, 2024, Special Meeting Minutes – No changes.
- C. Ozdemir Forgiveness Request: Leah and Kadri Ozdemir were not in attendance at the meeting; however, the Board reviewed all the documentation provided by Ms. Zivalich and Direct Discharge. After discussion and review of the information, it was agreed that the water was used, therefore no forgiveness would be granted other than the rebilling at Tier 1 that has already occurred. Ms. Zivalich will contact the Ozdemir's to inform them of the Board's decision.
- D. Board Appointment: Mr. Zinniker expressed an interest in filling the vacated board position. It was explained that he would fill the position until the open election in May 2025. After discussion, and upon **motion** by Director Blue, duly seconded by Director Oakley, and upon a unanimous vote, the Board approved the appointment of Mr. Zinniker to the Board. Ms. Zivalich will schedule time to administer the Oath of Office.

**2. REPORTS**

- A. Operator's Report: The Operator's report was submitted in the board packet for review. Director Blue asked how Mr. Lewis felt about the amount of time they are spending onsite and if it met his original expectation. Mr. Lewis commented that they are spending more time that originally thought but are learning more each day and believe they will have operations more under control by Summer. At that point, he believes they can cut back on hours needed onsite.

- i. Water Usage Spreadsheet – Mr. Lewis informed the Board that the meter read spreadsheet is being revamped to fit their needs for reporting and is working with AMCOBI to ensure they are aware of the updates. With the changes, he will be able to more accurately report water usage billed versus unbilled usage.
  - ii. Mechanical/Electrical Needs for the Wastewater Treatment Plant (WWTP) – Mr. Lewis reviewed the spreadsheet he had provided with the total cost of repairs for Mechanical/Electrical systems at the WWTP. The total cost was now \$27,184, which was over the previous approved \$25,000 and for which Ms. Zivalich had already approved the overage amount.
  - iii. WWTP Generator - Mr. Lewis reported that the backup generator at the WWTP was not working. Power Systems West had been scheduled for March 22, 2024 to service the water treatment plant (WTP) generator, look at hooking up the transfer switch and evaluate the generator at the WWTP.
  - iv. Pump Repairs – Mr. Lewis noted that the original quote for the repair to the backup pump for the feed system was over \$25,000. He had received other quotes for about half of that cost. He recommended picking up the broken pump at the shop and using it for parts. Ms. Zivalich noted that a \$1,000 diagnostic fee will be required to release the pump. Additional bids for pumps will be further discussed at the April meeting.
  - v. PRVs Pressure – Mr. Lewis reported that they were only able to access one PRV vault so far, due to weather and difficulty in locating the other vaults. Once the weather clears, they would access all three and ensure water pressure settings were accurate for each area.
- B. Engineer’s Report (Element Engineering {EE}): The Engineer’s report was submitted in the board packet for review.
- i. Pond 5 Culvert Design/Bid Solicitation – Ms. Zivalich noted that the initial recommendation by Element was that Forest Hills Drive be closed for 30 – 45 days because of the depth of the pipe that needs to be excavated. Options for maintaining access to the community were discussed, including holding open the Forest Hills emergency gate for the duration of the project. The Board asked EE to explore other options to preclude a full closure, including making a temporary roadway either on the bump out area or through the small, landscaped area on the north side of the road. There was also concern that the WWTP access road would be impacted during this construction. The Board stressed that the access road must remain accessible at all times during the work. Ms. Zivalich would contact EE about these issues and provide an update at the April meeting.

- C. Manager's Report: The Manager's report was submitted in the board packet for review.
  - a. RKZ Email to the Community – The Board offered a few suggestions for new items to be included in the communication including emergency locks being tampered with; speeding; and removing snow in front of hydrants. Ms. Zivalich planned to update the communication and resend it to the Board for consideration. Ms. Zivalich would also contact Noble about being more careful in pushing snow around the fire hydrants.

### 3. FINANCIAL MATTERS

- A. Claims: Through February 2024. Submitted in the board packet for review. No discussion.
- B. Financial Statements: Through February 2024. Submitted in the board packet for review. No discussion. Ms. Zivalich had been steadily working with property owners on delinquent accounts.

### 4. HOA MATTERS

- A. HOA Matters: No updates.

Upon **motion** by Director Robert, duly seconded by Director Oakley, and upon unanimous vote, the Board approved the Consent Agenda.

## REGULAR AGENDA ITEMS

### 5. PUBLIC COMMENT – NON-AGENDA ITEMS

Brenda Shuler – Ms. Shuler asked about the timing of the Pond 5 project. She was informed that construction would likely take place in the Fall. She was concerned that leaving the emergency gate open for that amount of time would cause much more traffic near her house, allow people to come into the community who do not belong, and result in excess speeds down the Forest Hills Drive hill. Additionally, Ms. Shuler noted that her neighbor, Mr. Creech, had his mailbox knocked off the post during the big snowstorm. Directors Robert and Blue offered to fix the mailbox if Mr. Creech allowed it. Ms. Zivalich would contact Mr. Creech about repairs.

### 6. OLD BUSINESS

- A. Park Upgrades - Update: Ms. Zivalich and Director Oakley had an onsite meeting scheduled with the playground consultant for March 21, 2024. They would discuss the HOA suggestions for upgrades with the consultant and provide an update at the April board meeting.
- B. Fire Mitigation Grant – Update: Elk Mountain Tree Services had been contracted to perform the tree removal once trees were marked. Ms. Zivalich was seeking another vendor for tree marking, as the first option had fallen through because he could not meet the insurance requirements.
- C. 22108 Red Hawk Sewer Issues – Update: Ms. Zivalich and Chairperson Weinberg had another call with the homeowner to let her know the position of the District. She indicated that if she had additional

questions, she would let us know. This issue is closed at this point for the District.

- D. Emergency Gate Lock Codes – Update: This was tabled until the April meeting.

**7. NEW BUSINESS**

- A. Resolution Restating and Amending the FHMD Utility Activity Enterprise: Ms. Zivalich updated the Board that the resolution had been filed with the attorney.

**8. EXECUTIVE SESSION**

Upon motion by Director Blue, duly seconded by Director Robert, and upon unanimous vote, the Board approved entering into Executive Session, pursuant to Section 24-6- 402(4)(b) – Legal advice on specific legal questions related to the contract for billing services at 6:55 p.m.

Upon motion by Director Robert, duly seconded by Director Blue, and upon unanimous vote, the Board approved coming out of executive session at 7:31 p.m.

No action was taken.

**9. ADJOURNMENT**

Upon **motion** by Director Oakley, duly seconded by Director Robert, and upon a unanimous vote, the Board approved adjournment of the meeting. There being no further business to come before the Board at this time, the meeting was adjourned at 7:36 p.m. The next regular meeting is scheduled for April 17, 2024, via conference call, beginning at 5:30 p.m.

THESE MINUTES ARE APPROVED AS THE OFFICIAL, MARCH 20, 2024, MEETING MINUTES OF THE FOREST HILLS METROPOLITAN DISTRICT AND ITS WATER ACTIVITY ENTERPRISE BY THE RESPONSIBLE PARTIES SIGNING BELOW:

ATTEST:

\_\_\_\_\_  
Recording Secretary

APPROVED:

\_\_\_\_\_  
Board Chairperson



## Forest Hills Metropolitan District Operations Report

April 2024

### Wastewater Treatment Facility Operations

- Facility continues to be cleaned of trash and broken equipment.
- Enhanced the chemical dosing system with what we had available, but have since received critical spare parts to improve the chemical dosage for Chlorine and Sodium Bisulfite, which should decrease chemical usage due to having a complete mix of chemical versus a drip into a tank. **Chlorine injector installed in effluent pipe to provide mixing and continued reduction of chemical usage.**
- Influent flow meter calibrated. Effluent meter could not be calibrated due to the existing configuration. **DDC to installed a stainless steel channel for the sensor to be mounted in correct orientation followed by calibration on March 25<sup>th</sup>. Calibration successful.**
- Maintaining digester levels through decanting with 2 inch submersible pump back to headworks to decrease volume of digester and thicken sludge for hauling when time comes. **Hauling of sludge to be scheduled for a total volume of ~30,000 gallons.**

### Wastewater Treatment Facility Repairs/Upgrades

- **The generator at the wastewater facility did not operate during the recent power outage. Generator was inspected and operational during the water treatment facility service by Power Systems West in Manual operation. During the Power Outage, the transfer switch did not initiate correctly and stuck in the off position. Quote for the repair is to be issued in coming days.**
- The feed pump that was removed by the previous operations contractor and sent to Industrial Service Solutions for repair or replacement was quoted at \$24,847.20 or \$38,283.00, respectively is being investigated further by DDC. **DDC provided further information to the pump providers and awaiting costs for replacement. Estimated cost for new pump \$23,028.16 but further information is needed. DDC to follow up to assure the pump and cost is correct.**
- **Latches installed on influent channel lid that were corroded.**
- **After the power outage, the lift station was not operational. Electrical troubleshooting resulted in a bad fuse in the main disconnect. Three fuses were procured and 1 installed to get the station back in operation. We have 2 spare fuses on hand for this station now.**

### Water Treatment Facility Operations

- The water system has been operating fine with consistent chlorine residual throughout the system.
- Total Coliform samples collected for the month within compliance.



- **Disinfection By Products (DBP) samples for Quarter 1 (due in February) were not collected. This was an error on behalf of DDC as the water schedule indicated DBP samples required in February 2024 but was missed with the transition of taking over the system.**
  - This error will require a Tier 3 Public Notice. We can either post this public notice now, or include the notice on the 2024 CCR report.
- **An additional DBP sample was collected in March to provide data for the annual average.**
- **Due to the DBP sample site being a fire hydrant, DDC staff working with CDPHE to determine a new sample site which will be more representative of the system.**
- **WTP Generator serviced by Power Systems West**
  - Work to be scheduled by Power Systems West to provide generator power to the WTP building via transfer switch.
- **DDC staff working with Metron to provide a more accurate means to troubleshoot in-home water meter signal strength and other issues.**

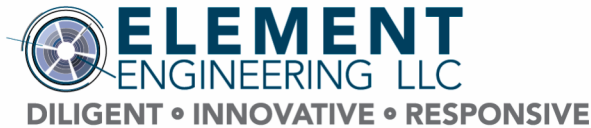
#### Water Production and Discharge Monitoring Reports

- **Water Meter Readings:**
  - March: Total Water Usage = 421,703 gallons
  - March: Total Water Production = 563,000 gallons
  - March Difference: 25.1%
- **Wastewater Treatment DMR's:**
  - March Average Influent Flow = 14,200 Gallons per Day
  - March Maximum Influent Flow = 19,000 Gallons per Day
  - March Effluent Exceedances:
    - Total Inorganic Nitrogen = 14.3 mg/L (Limit 10 mg/L)
    - Total Suspended Solids = 38 mg/L (Limit 30 mg/L)

#### Mechanical Improvements Approved During February Board Meeting Update

During the February Board Meeting, the Board approved a Not-To-Exceed amount of \$25,000 to procure and install 2 unit heaters, 2 actuated louvers and 1 exhaust fan at the wastewater treatment facility to prevent further damage of the existing wiring and controls. The cost was an assumption based on the limited information we had to work with at the time of the cost request. We have investigated all of the equipment and associated controls and found more damage than originally estimated. In order to complete this project correctly, the lump sum cost of equipment and associated wiring, controls, boxes, hardware, conduit, etc. is \$27,184.00. **Board approval was granted in March for the \$27,184.00 cost to improve the WWTP system. DDC is procuring items to complete this work. It is anticipated to be completed by the end of April.**





## ENGINEER'S PROGRESS REPORT

**TO:** Forest Hills Metropolitan District  
**FROM:** Element Engineering, LLC  
**DATE:** April 17, 2024  
**SUBJECT:** Progress Report on Current Projects – **New Items Bold**

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### **GENERAL ENGINEERING**

Element is currently working on the PFAS grant application which is due to CDPHE by March 31, 2023. The proposed grant will fund a study to determine construction and non-construction (engineering, permitting, etc.) and operations and maintenance costs for various alternatives to reduce PFAS to acceptable levels in the district's drinking water. It is our intent that the grant will also fund an onsite pilot test in support of the study.

The PFAS grant has been submitted and we are waiting for its review.

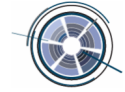
The PFAS grant has been awarded to the district. The grant amount is \$45,000. A proposal to complete the PFAS Treatment Evaluation is attached to this board report. If approved this will be reported on as a separate project.

The district has requested DRC Construction Services to inspect the Pond 5 culvert. Element has been requested to review the inspection video and inspection report and provide an evaluation and estimate for necessary improvements and/or corrections. Element will complete this work upon receipt of the inspection video and report.

We have received the Pond 5 Culvert video and are wrapping up our review and memorandum with findings including cost estimate for remedies. We have also been asked to help with coordination on rehabilitating/cleaning the entry culvert that runs near the intersection of Forest Hills Drive and Genesee Ridge Road. It appears the culvert is completely full of debris.

A proposal for rehabilitation of the Pond 5 culvert has been provided to the district. We have found that a trenchless rehabilitation is technically possible, but due to the potential costs of the open cut point repair, and the single shot CIPP manufacture and shipping costs, it may be cheaper to open cut and replace the pipe. Element recommends designing the project with a bid alternative for trenchless or open cut replacement. A proposal for design, survey, and bidding has been provided to the district.

**No work this period.**



## **WASTEWATER TREATMENT PLANT IMPROVEMENTS - CONSTRUCTION**

All work has been completed. The date for Substantial Completion was set for January 20<sup>th</sup>, 2023. Therefore, the end of the two-year warranty period is January 20<sup>th</sup>, 2025. A final warranty walkthrough should occur two (2) years and eleven (11) months after Substantial Completion.

**No work this period.**

## **PFAS TREATMENT EVALUATION**

The PFAS Treatment Evaluation work order was approved was finalized and signed on June 9<sup>th</sup>. This project is now approved and set up internally. Element is currently working on obtaining equipment quotes and generating background information and assembling data necessary. We are also compiling the report outline and report itself. We have requested additional information on the well operational regime, well flowrates, and minor water quality sampling of the combined raw water at the storage tank.

Work on the PFAS Treatment Evaluation is ongoing and the writeup of the report is substantially complete. We are currently finalizing preliminary equipment layouts and cost estimates.

The draft PFAS Treatment Evaluation has been completed. After completing the draft report, raw water sample results were received. This data has been provided to the treatment manufacturer for review. The report will be updated and finalized once recommendations have been received from the treatment manufacturer.

The PFAS report will be provided to the district manager and operations staff for review and distribution to the board prior to the January board meeting.

The draft PFAS report has been provided to the district manager and operator. An internal team meeting to review the report has been scheduled for early March. This gives the new district operator time to review the report prior to meeting.

A review meeting was held to discuss the PFAS report. Comments from management and operations were gathered and the report is currently being updated.

**A final PFAS report was delivered to the board for review. We will discuss comments from the board at the April 17<sup>th</sup> 2024 board meeting. Upon final update of the report, the document will be submitted to CDPHE.**

## **POND 5 CULVERT REHABILITATION/REPAIR – DESIGN AND BIDDING**

Element has been approved to move forward with the Pond 5 culvert rehabilitation design and bidding. We have requested a quote and approved our surveyor to proceed with the survey work. We will inform the district manager as to the timing of the onsite survey work. Due to the location within the district's drainage system, this project is best constructed in early spring, or fall. We will move as quickly as positively as possible with design; however, it is likely that it will be required to be constructed in the fall of 2024 due to the necessary time for design and bidding.

The design survey has been completed and we are currently working on the design documents. Draft design documents should be completed within 30-days of the writing of this report.



During our design collaborations with cured in place (CIPP) lining companies, we have determined that the pipe cross section will not allow trenchless lining due to the extent of its structural collapse. Therefore, open cutting and replacement is the only option. The roadway in the area will be required to be completely closed during construction as the pipe is 20-feet deep, and the trench size will not allow one-way traffic. It is estimated that the project will likely take between 30 to 45 days from initial mobilization to completion due to the depth of the pipe and possible groundwater handling. If no groundwater is encountered, the timeline is estimated to be around 30-days.

Draft design documents have been completed. These are attached to the board report for discussion. Given the questions about roadway shutdown and access to the WWTP we recommend a site visit with interested board members, the operator, and district manager to discuss any necessary access notes and requirements that should be incorporated into the plans.

# CONSTRUCTION PLANS

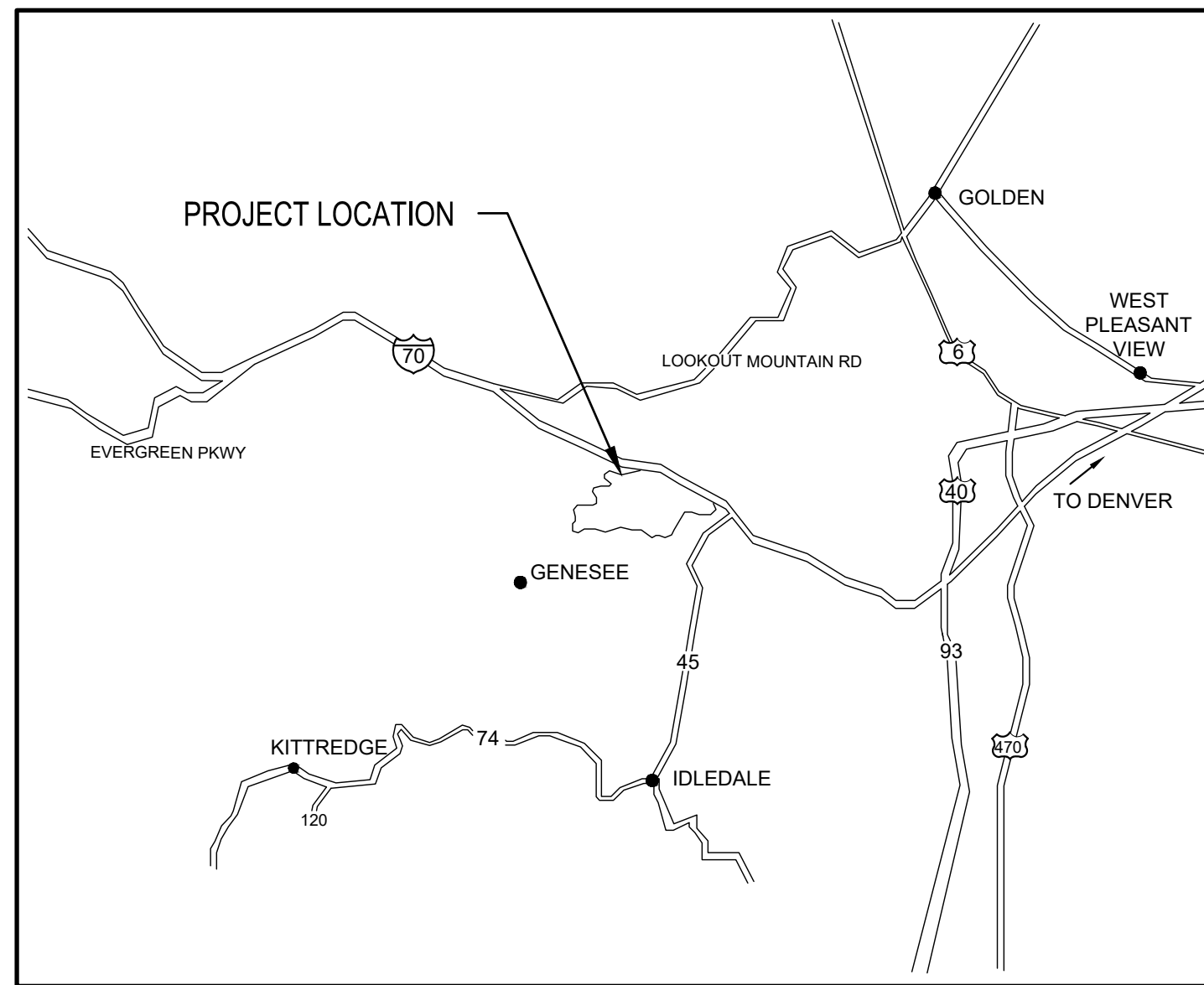
## FOREST HILLS METROPOLITAN DISTRICT

### POND 4 AND 5 OVERFLOW STRUCTURE AND PIPE REPLACEMENT

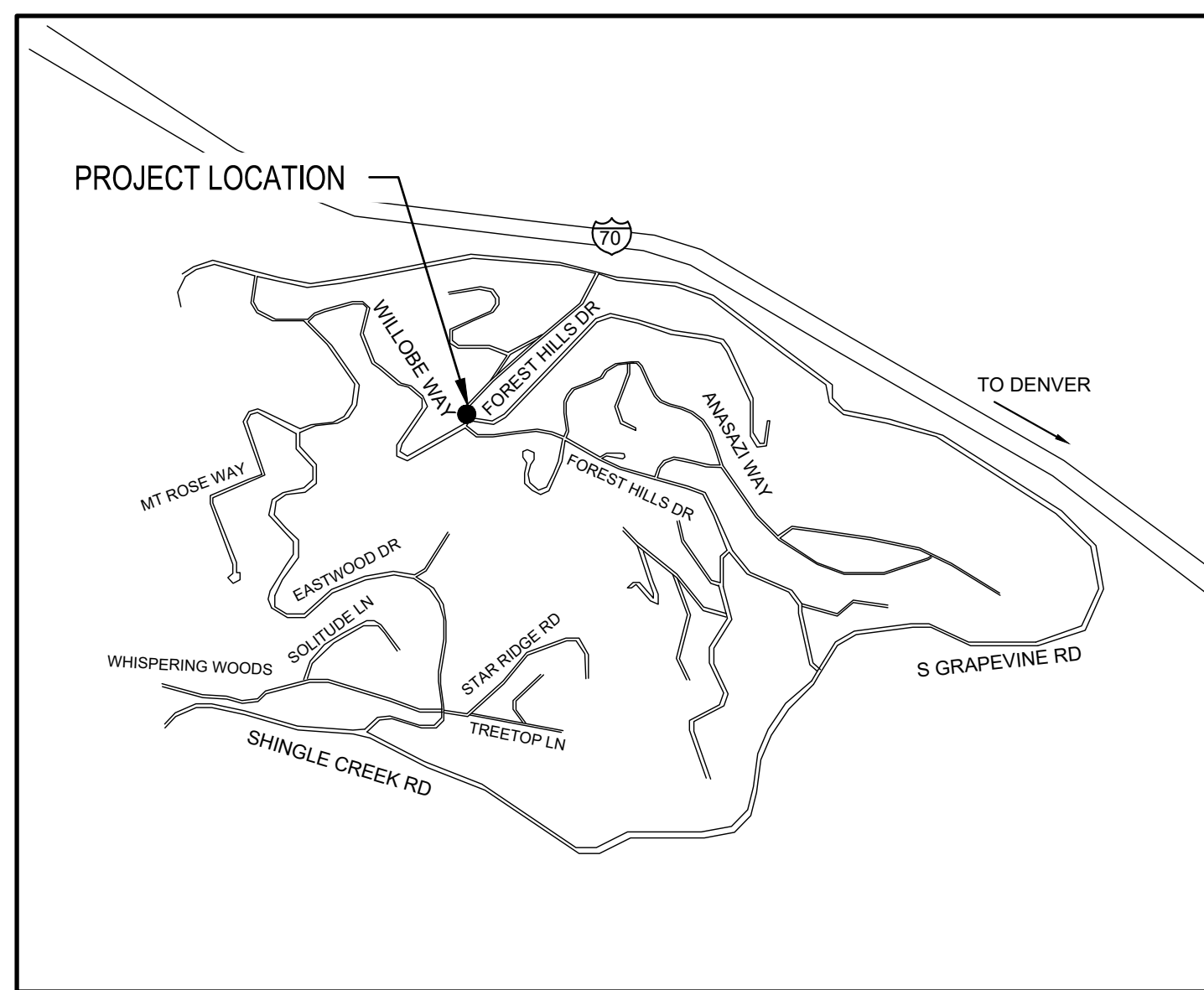
SECTION 18, TOWNSHIP 4 SOUTH, RANGE 70 WEST OF THE 6TH MERIDIAN

PREPARED FOR:  
 FOREST HILLS METROPOLITAN DISTRICT  
 RONDA ZIVALICH, DISTRICT MANAGER  
 14405 W COLFAX AVE #165  
 LAKEWOOD, CO 80401  
 303.495.2330

CIVIL ENGINEER:  
 NICHOLAUS P. MARCOTTE, P.E.  
 P.E. NO. 47164  
 ELEMENT ENGINEERING, LLC  
 12687 W. CEDAR DRIVE, SUITE 300  
 LAKEWOOD, CO 80228  
 303.378.2989



LOCATION MAP  
NOT TO SCALE



VICINITY MAP  
NOT TO SCALE

SHEET INDEX

SHEET NO.	SHEET TITLE
C1	COVER SHEET
C2	GENERAL NOTES
C3	SITE PLAN AND PROFILE
C4	DETAILS
C5	DETAILS

DRAFT - FOR REVIEW AND DISCUSSION BY OWNER

DISTRICT REPRESENTATIVE \_\_\_\_\_ DATE \_\_\_\_\_

THESE PLANS HAVE BEEN APPROVED BY THE FOREST HILLS METROPOLITAN DISTRICT. A DISTRICT REPRESENTATIVE WILL OBSERVE THE WORK FOR COMPLIANCE WITH THE APPROVED PLANS, BUT DOES NOT GUARANTEE THE CONTRACTOR'S PERFORMANCE. THE CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTION OF THE FACILITIES IN ACCORDANCE WITH THE APPROVED PLANS AND WITH APPLICABLE RULES AND REGULATIONS. WORK NOT PERFORMED IN ACCORDANCE WITH THE APPROVED PLANS WILL NOT BE ACCEPTED. ACCEPTANCE OF THE WORK DOES NOT RELIEVE THE CONTRACTOR OF THEIR OBLIGATIONS UNDER APPLICABLE WARRANTIES.



NO.	REVISIONS	DESCRIPTION	DATE	BY
1.	PLAN REVISIONS		2/13/2024	JAW

COVER SHEET

FOREST HILLS METROPOLITAN DISTRICT  
14405 W COLFAX AVE #165  
LAKEWOOD, CO 80401

FOR AND ON BEHALF OF ELEMENT ENGINEERING, LLC	
DESIGNED BY JAW	CHECKED BY MEH
DATE FEBRUARY, 2024	
JOB NUMBER 0025.0010	
EDITION BIDDING	
SHEET C1	OF C5

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S:\\_PROJECTS\0025 - FOREST HILLS METROPOLITAN DISTRICT\010 - POND 5 OVERFLOW AND CULVERT IMPROVEMENTS\CAD\DWGS\COVER.DWG

GENERAL CIVIL CONSTRUCTION NOTES:

- ALL WORK TO BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
- THE CONTRACTOR SHALL PROVIDE ALL BONDS AND INSURANCE REQUIRED BY THE CONTRACT DOCUMENTS.
- UNLESS OTHERWISE APPROVED BY THE ENGINEER AND OWNER CONSTRUCTION SHALL BE LIMITED TO HOURS BETWEEN 7:00 AM AND 5:00 PM, MONDAY THROUGH FRIDAY. IF THE CONTRACTOR WISHES TO WORK ON SATURDAY OR SUNDAY THE ENGINEER MUST BE NOTIFIED BY WEDNESDAY NOON PRIOR TO THAT WEEKEND FOR APPROVAL.
- THE CONTRACTOR IS TO PROVIDE A DETAILED CONSTRUCTION SCHEDULE DELINEATING CONSTRUCTION MILESTONES AND THE NATURE OF WORK BEING PERFORMED. THE SCHEDULE SHALL DETAIL ACTIVITIES FROM THE START OF CONSTRUCTION THROUGH COMPLETION. THIS SCHEDULE SHALL BE UPDATED WEEKLY DURING CONSTRUCTION.
- THE CONTRACTOR SHALL PERFORM ALL WORK NECESSARY TO COMPLETE THE PROJECT IN ACCORDANCE WITH THE APPROVED CONSTRUCTION DRAWINGS INCLUDING SUCH INCIDENTALS AS MAY BE NECESSARY TO MEET APPLICABLE AGENCY REQUIREMENTS AND PROVIDE A COMPLETED PROJECT.
- THE CONTRACTOR SHALL FURNISH ALL MATERIALS, LABOR AND EQUIPMENT AND PERFORM WORK SHOWN OR IMPLIED AS NECESSARY FOR THE COMPLETED PUMPING FACILITY, READY FOR USE.
- THE ENGINEER HAS ATTEMPTED TO LOCATE EXISTING SUBSURFACE UTILITIES, HOWEVER, SOME MAY EXIST THAT ARE NOT SHOWN. THE CONTRACTOR SHALL POT-HOLE AS NECESSARY AND EXERCISE CARE IN HIS WORK SO AS TO AVOID DAMAGE TO ANY UTILITIES. ANY DAMAGE TO EXISTING UTILITIES SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CONSTRUCTION STAKING, ALL DIMENSIONS, ELEVATIONS, AND LOCATIONS SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR PRIOR TO BEGINNING THE WORK.
- ANY SUBSURFACE CONDITIONS ENCOUNTERED THAT ARE UNUSUAL OR DIFFERENT THAN THOSE INDICATED BY THE ENGINEER SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE ENGINEER.
- CONTRACTOR SHALL OBTAIN, AT HIS OWN EXPENSE, ALL PERMITS REQUIRED OF THIS WORK AND SHALL FAITHFULLY ADHERE TO THE ALL PERMIT REQUIREMENTS.
- TEMPORARY AND PERMANENT EROSION CONTROL STRUCTURE METHODS SHALL BE IN ACCORDANCE WITH JEFFERSON COUNTY REGULATIONS AND ARE TO BE UTILIZED DURING CONSTRUCTION.
- ALL EROSION CONTROL STRUCTURES SHOWN OR AS REQUIRED DURING CONSTRUCTION SHALL BE CONTINUOUSLY MAINTAINED THROUGH WARRANTY PERIOD AND UNTIL RE-VEGETATION TAKES HOLD.
- CONTRACTOR SHALL CLEAN UP, SEED, AND RESTORE DISTURBED AREAS IMMEDIATELY UPON COMPLETION OF THE WORK IN THE AFFECTED AREA.
- ALL EXISTING FACILITIES SHALL BE MAINTAINED IN-PLACE BY THE CONTRACTOR UNLESS OTHERWISE SHOWN OR DIRECTED. CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO SUPPORT, MAINTAIN, OR OTHERWISE PROTECT EXISTING UTILITIES AND OTHER FACILITIES AT ALL TIMES DURING CONSTRUCTION. CONTRACTOR TO LEAVE EXISTING FACILITIES IN AN EQUAL OR BETTER-THAN-ORIGINAL CONDITION.
- THE CONTRACTOR SHALL ERECT AND MAINTAIN BARRICADES, WARNING SIGNS, CONES IN ACCORDANCE WITH STATE, LOCAL AND FEDERAL GUIDELINES TO ENSURE THE SAFETY OF WORKERS AND THE PUBLIC. ALL BARRICADES, SIGNS SHALL BE IN PLACE PRIOR TO THE BEGINNING OF ANY CONSTRUCTION ACTIVITY.
- UNLESS OTHERWISE GRANTED PERMISSION BY THE OWNER IN WRITING, THE CONTRACTOR MUST ALLOW ACCESS TO ALL PROPERTIES FOR BOTH RESIDENTS AND EMERGENCY VEHICLES.
- THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE CLEANLINESS AND SAFETY OF ALL ROADWAYS ADJACENT TO THE PROJECT SITE. IF AT ANY TIME, THESE ROADWAYS ARE FOUND TO BE DANGEROUS OR NOT PASSABLE DUE TO DEBRIS OR MUD, THE COUNTY MAY SHUT THE PROJECT DOWN.
- IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE ENGINEER OF ANY PROBLEM IN CONFORMING TO THE APPROVED PLANS FOR ANY ELEMENT OF THE PROPOSED IMPROVEMENTS PRIOR TO ITS CONSTRUCTION.
- BLUE STAKES - THE CONTRACTOR SHALL CONTACT THE UTILITY NOTIFICATION CENTER OF COLORADO AND THE FACILITY OPERATOR FOR LOCATION OF UNDERGROUND UTILITIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION, AS WELL AS ANY INDEPENDENT LOCATOR FOR PRIVATE LINES.
- THE CONTRACTOR SHALL NOTIFY THE INSPECTOR AT LEAST 48 HOURS PRIOR TO ANY DESIRED INSPECTION. THE CONTRACTOR SHALL NOTIFY THE ENGINEER 48 HOURS PRIOR TO THE START OF CONSTRUCTION.
- SURVEY MONUMENTS MUST BE SET WITHIN 60 DAYS OF COMPLETION OF THE PROJECT.
- TRENCHES SHALL BE COMPACTED THROUGHOUT THE DEPTH OF THE TRENCH PER THE SPECIFICATIONS.
- THE CONTRACTOR SHALL MAINTAIN ONE COMPLETE SET OF APPROVED DRAWINGS ON THE CONSTRUCTION SITE AT ALL TIMES WHEREON HE WILL RECORD ANY APPROVED DEVIATIONS IN THE CONSTRUCTION FROM THE APPROVED DRAWINGS AS WELL AS THE LOCATIONS AND DEPTHS OF ALL EXISTING UTILITIES. THESE FIELD RECORD DRAWINGS SHALL BE KEPT UP TO DATE AT ALL TIMES AND SHALL BE AVAILABLE FOR INSPECTION BY THE OWNER'S REPRESENTATIVE UPON REQUEST.
- UPON COMPLETION OF CONSTRUCTION AND PRIOR TO INITIAL ACCEPTANCE OF THE WORK, THE CONTRACTOR SHALL SUBMIT A CLEAN SET OF FIELD RECORD DRAWINGS CONTAINING ALL AS-BUILT INFORMATION TO THE ENGINEER. ALL INFORMATION SHOWN ON THE CONTRACTOR'S FIELD RECORD DRAWINGS SHALL BE SUBJECT TO VERIFICATION BY THE ENGINEER. IF SIGNIFICANT ERRORS OR DEVIATIONS ARE NOTED BY THE ENGINEER, AN AS-BUILT SURVEY PREPARED AND STAMPED BY A REGISTERED PROFESSIONAL LAND SURVEYOR SHALL BE COMPLETED AT THE CONTRACTOR'S EXPENSE.
- ALL SUBMITTAL RECORDS ARE TO BE KEPT ONSITE AS WELL AS ALL DAILY INSPECTION REPORTS, INCLUDING, BUT NOT LIMITED TO, COMPACTION TESTS, CONCRETE TESTS, ETC.
- CONTRACTOR SHALL FIELD VERIFY INVERTS PRIOR TO COMPLETING CONNECTIONS TO EXISTING STRUCTURES. IF ANY DISCREPANCIES ARE FOUND THE ENGINEER SHALL BE CONTACTED IMMEDIATELY.
- CONTRACTOR SHALL HAUL OFF AND DISPOSE OF ANY EXCESS SPOIL MATERIAL, ANY MISCELLANEOUS DEBRIS, AND ANY STRUCTURES, PIPING OR OTHER DEBRIS CALLED OUT TO BE DEMOLISHED AT HIS OWN EXPENSE. ALL MATERIAL MUST BE DISPOSED OF IN AN APPROVED OFFSITE LOCATION.

TESTING AND INSPECTION NOTES:

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING THAT ALL REQUIRED OR NECESSARY INSPECTIONS ARE COMPLETED BY AUTHORIZED INSPECTORS PRIOR TO PROCEEDING WITH THE SUBSEQUENT WORK WHICH COVERS OR THAT IS DEPENDENT ON THE WORK TO BE INSPECTED. FAILURE TO OBTAIN NECESSARY INSPECTION(S) AND APPROVAL(S) SHALL RESULT IN THE CONTRACTOR BEING FULLY RESPONSIBLE FOR ANY ISSUES ARISING FROM UN-INSPECTED WORK.
- NEWLY INSTALLED WATER MAINS SHALL BE HYDROSTATICALLY TESTED IN ACCORDANCE WITH THE SPECIFICATIONS.
- NEWLY INSTALLED WATER MAINS, PIPING, EQUIPMENT, ETC. MUST BE DISINFECTED PER AWWA STANDARD C651 (LATEST EDITION). THE PREFERRED METHOD FOR CHLORINATION OF WATER MAINS IS TO USE SUFFICIENT CHLORINE TABLETS TO PRODUCE A 25 MGL SOLUTION. TABLETS SHOULD BE ATTACHED TO THE TOP OF THE PIPE WITH AN APPROVED ADHESIVE CERTIFIED TO NSF STANDARD 61, PRIOR TO THE PIPE INSTALLATION IN THE TRENCH. CHLORINATION OF ANY FINISHED PIPELINE SHALL BE COMPLETED PRIOR TO HYDROSTATIC TESTING.
- CONTRACTOR IS REQUIRED TO PERFORM CLEAR WATER SAMPLING. ENGINEER MUST SEE PASSING LAB RESULTS PRIOR TO CONNECTING SERVICE LINES TO ALL TEMPORARY AND NEW LINES.
- THE WATER QUALITY CONTROL DIVISION OF THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT (CDPHE) REQUIRES ALL WATER LINE CONTRACTORS POSSESS A CURRENT DISCHARGE PERMIT FOR THE DISCHARGES OF CHLORINATED AND PROCESS WATERS ASSOCIATED WITH THE INSTALLATION OF NEW MAINS, TANKS, ETC.

BACKFILLING AND COMPACTION NOTES:

- ALL TRENCHES SHALL BE BACKFILLED AFTER PIPE, FITTINGS AND APPURTENANCES HAVE BEEN INSTALLED, INSPECTED AND APPROVED BY THE DISTRICT ENGINEER.
- WHENEVER A COMPACTION REQUIREMENT VALUE IS SPECIFIED HEREIN, THE OPTIMUM MOISTURE CONTENT AND STANDARD PROCTOR DENSITY SHALL BE DETERMINED IN ACCORDANCE WITH ASSHTO T-99 FOR NINETY-FIVE PERCENT (95%).

DENSITY REQUIREMENTS IN TRENCH - THE CONTRACTOR SHALL OBTAIN A STANDARD PROCTOR DENSITY OF NINETY-FIVE (95%) STANDARD PROCTOR FOR THE TOTAL DEPTH OF ALL TRENCHES IN OPEN FIELDS AND IN DEDICATED ROWS. BACKFILLING SHALL BE DONE WITH GOOD SOUND EARTH, SAND OR GRAVEL, AND NO BITUMINOUS PAVEMENT, CONCRETE, ROCK OR OTHER LUMPY MATERIAL SHALL BE USED IN THE BACKFILL UNLESS THESE MATERIALS ARE SCATTERED AND DO NOT EXCEED SIX INCHES (6") IN ANY DIMENSION AND NOT PLACED WITHIN ONE FOOT OF THE 2'-1/2' LIMIT. MATERIAL OF PERISHABLE, SPONGY OR OTHERWISE IMPROPER NATURE SHALL NOT BE USED IN BACKFILLING AND NO MATERIAL GREATER THAN TWO INCHES (2") IN ANY DIMENSION SHALL BE PLACED WITHIN ONE FOOT (1') OF ANY PIPE OR ROADWAY SURFACE. MANHOLE OR STRUCTURE. BACKFILLING SHALL BE ACCOMPLISHED IN THE ZONE IN LAYERS NOT TO EXCEED TWO FEET (2') OR AS RECOMMENDED BY TESTER. ALL BACKFILL MATERIAL SHALL BE SUBJECT TO THE APPROVAL OF THE DISTRICT ENGINEER.

COMPACTED FILL - COMPACTION SHALL BE DONE BY THE USE OF VIBRATORY EQUIPMENT, TAMPING ROLLERS, PNEUMATIC TIRE ROLLERS OR OTHER MECHANICAL TAMPERS OF THE TYPE AND SIZE APPROVED BY THE OWNERS. HAND TAMPERS SHALL BE USED AROUND ALL MANHOLES, VALVE BOXES, AND ANY SURFACE STRUCTURE. THE BACKFILL SHALL BE PLACED IN HORIZONTAL LAYERS OF SUCH DEPTHS AS ARE CONSIDERED PROPER FOR THE TYPE OF COMPACTION EQUIPMENT BEING USED IN RELATION TO THE BACKFILL MATERIAL BEING PLACED. EACH LAYER SHALL BE EVENLY SPREAD, PROPERLY MOISTENED AND COMPACTED. ANY DAMAGE TO THE PIPE AS A RESULT OF CONTRACTOR'S OPERATION SHALL BE REPAIRED AND/OR REPLACED.

PROCEDURE AT STREET OR GRADE ZONE - THE TOP TWO AND ONE-HALF-FOOT (2-1/2') FROM FINISH STREET GRADE OR GROUND SURFACE, AS THE CASE MAY BE, SHALL BE COMPACTED IN HORIZONTAL LAYERS NOT EXCEEDING EIGHT INCHES (8") IN THICKNESS, USING APPROVED HAND PNEUMATIC OR MECHANICAL TYPE TAMPERS TO OBTAIN A STANDARD PROCTOR DENSITY OF NINETY-FIVE PERCENT (95%) FLOODING AND JETTING ARE NOT PERMITTED.

COMPACTION TESTS - COMPACTION TESTS WILL BE TAKEN BY AN APPROVED TESTING LABORATORY AT LOCATIONS DESIGNATED BY THE DISTRICT ENGINEER. ALL EXPENSES INVOLVED IN THESE TESTS WILL BE BORNE BY THE CONTRACTOR. RESULTS OF THE TESTS WILL BE MADE AVAILABLE TO THE OWNERS ENGINEER IMMEDIATELY AND COPIES OF TEST RESULTS WILL BE SUPPLIED TO THE OWNERS ENGINEER ONCE PER WEEK. A FINAL TYPED BOUND COPY OF FINAL TEST RESULTS MUST BE SUBMITTED TO THE DISTRICT ENGINEER AT THE END OF THE PROJECT. IN ALL CASES WHERE THE TESTS INDICATE COMPACTION LESS THAN THAT REQUIRED IN THESE STANDARDS, ADDITIONAL COMPACTION AND TESTS WILL BE REQUIRED UNTIL THESE SPECIFICATIONS ARE MET. PROBATIONARY ACCEPTANCE OF THE LINES BY THE DISTRICT WILL BE CONTINGENT UPON SATISFACTORY COMPACTION RESULTS. NO HYDROSTATIC TESTING OF THE MAINS WILL BE ALLOWED UNTIL SATISFACTORY COMPACTION IS OBTAINED FREQUENCY OF TESTING WILL BE AS FOLLOWS:

- ONE (1) TEST AT EVERY ABOVE GROUND APPURTENANCE (I.E. VALVE BOX, MANHOLE) AT TWO-FOOT (2.0') INCREMENTS.
- ONE (1) TEST EVERY TWENTY (50) LF OF CULVERT AT TWO-FOOT (2.0') INCREMENTS BEGINNING TWO FEET (2') ABOVE BEDDING TO FINAL GRADE AND ONE TEST AT FINAL GRADE.



NO.	DESCRIPTION	DATE	BY
1.	PLAN REVISIONS	2/13/2024	JAW

**POND 4 AND 5 OVERFLOW AND PIPE IMPROVEMENTS**

**GENERAL NOTES**

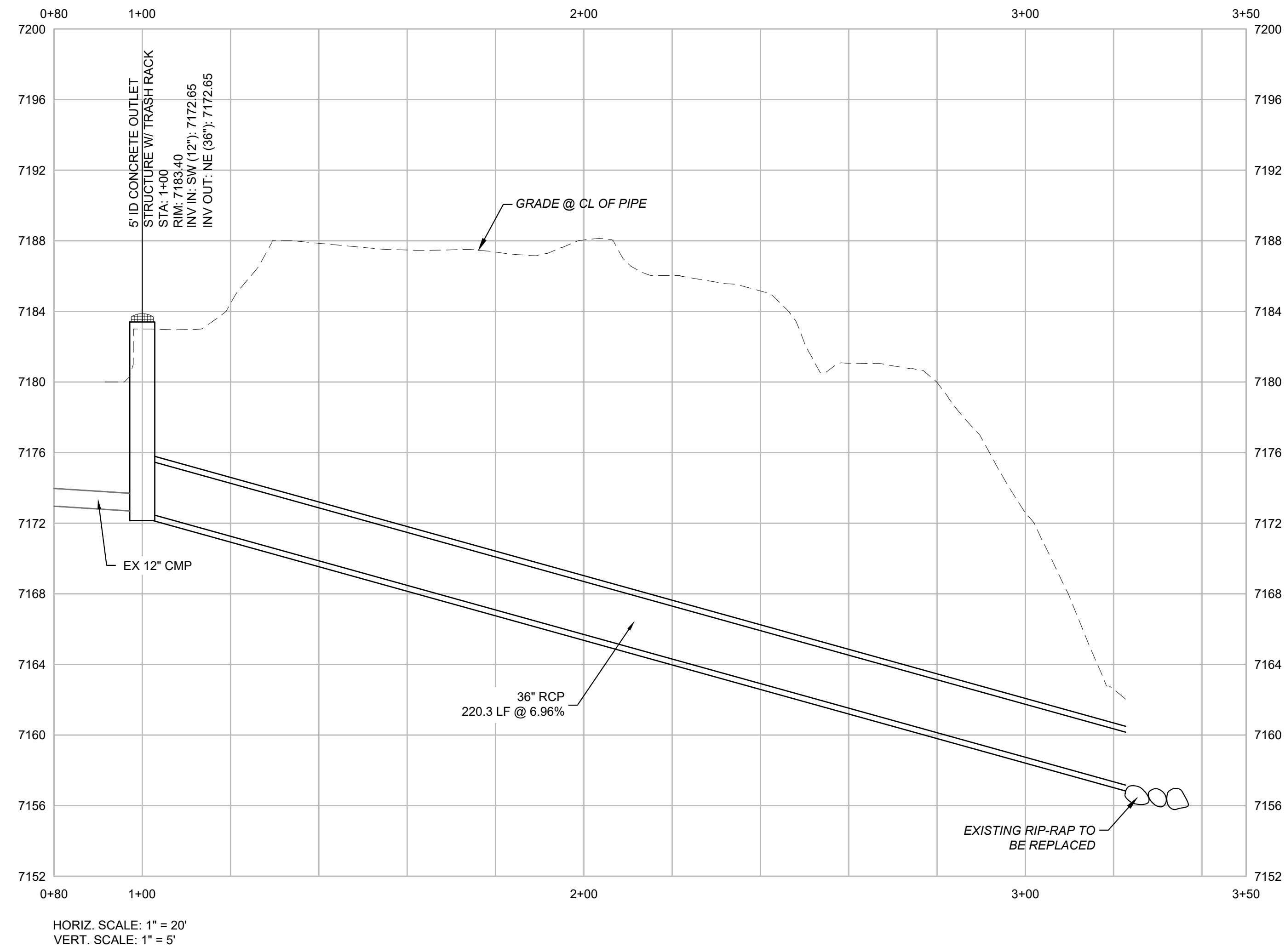
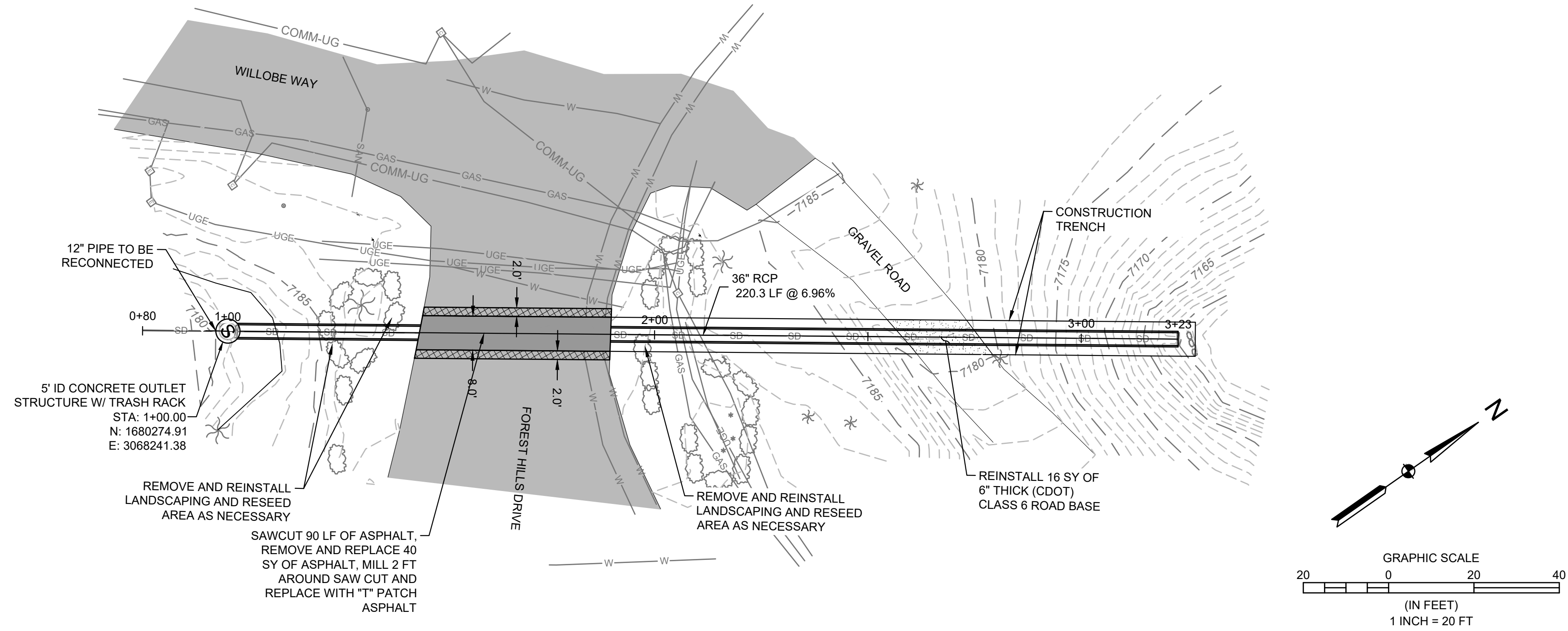
FOREST HILLS METROPOLITAN DISTRICT  
14405 W. COLFAX AVE #165  
LAKEWOOD, CO 80401

PREPARED UNDER THE DIRECT SUPERVISION OF

FOR AND ON BEHALF OF  
ELEMENT ENGINEERING, LLC

DESIGNED BY <b>JAW</b>	CHECKED BY <b>MEH</b>
DATE <b>FEBRUARY, 2024</b>	
JOB NUMBER <b>0025.0010</b>	
EDITION <b>BIDDING</b>	
SHEET C2 OF C5	

S:\\_PROJECTS\0025 - FOREST HILLS METROPOLITAN DISTRICT\010 - POND 5 OVERFLOW AND CULVERT IMPROVEMENTS\CAD\DWG\PLAN AND PROFILE.DWG



**ELEMENT**  
ENGINEERING LLC



12687 W. CEDAR DRIVE, SUITE 300  
LAKEWOOD, CO 80228  
720.749.4165  
WWW.ELEMENTENGINEERING.NET

NO.	DATE	BY	DESCRIPTION
1.	2/13/2024	JAW	PLAN REVISIONS

**POND 4 AND 5 OVERFLOW AND PIPE IMPROVEMENTS**

**SITE PLAN AND PROFILE**

FOREST HILLS METROPOLITAN DISTRICT  
14405 W. COLFAX AVE #165  
LAKEWOOD, CO 80401

FOR AND ON BEHALF OF ELEMENT ENGINEERING, LLC	
DESIGNED BY JAW	CHECKED BY MEH
DATE FEBRUARY, 2024	
JOB NUMBER 0025.0010	
EDITION BIDDING	
SHEET C3	OF C5

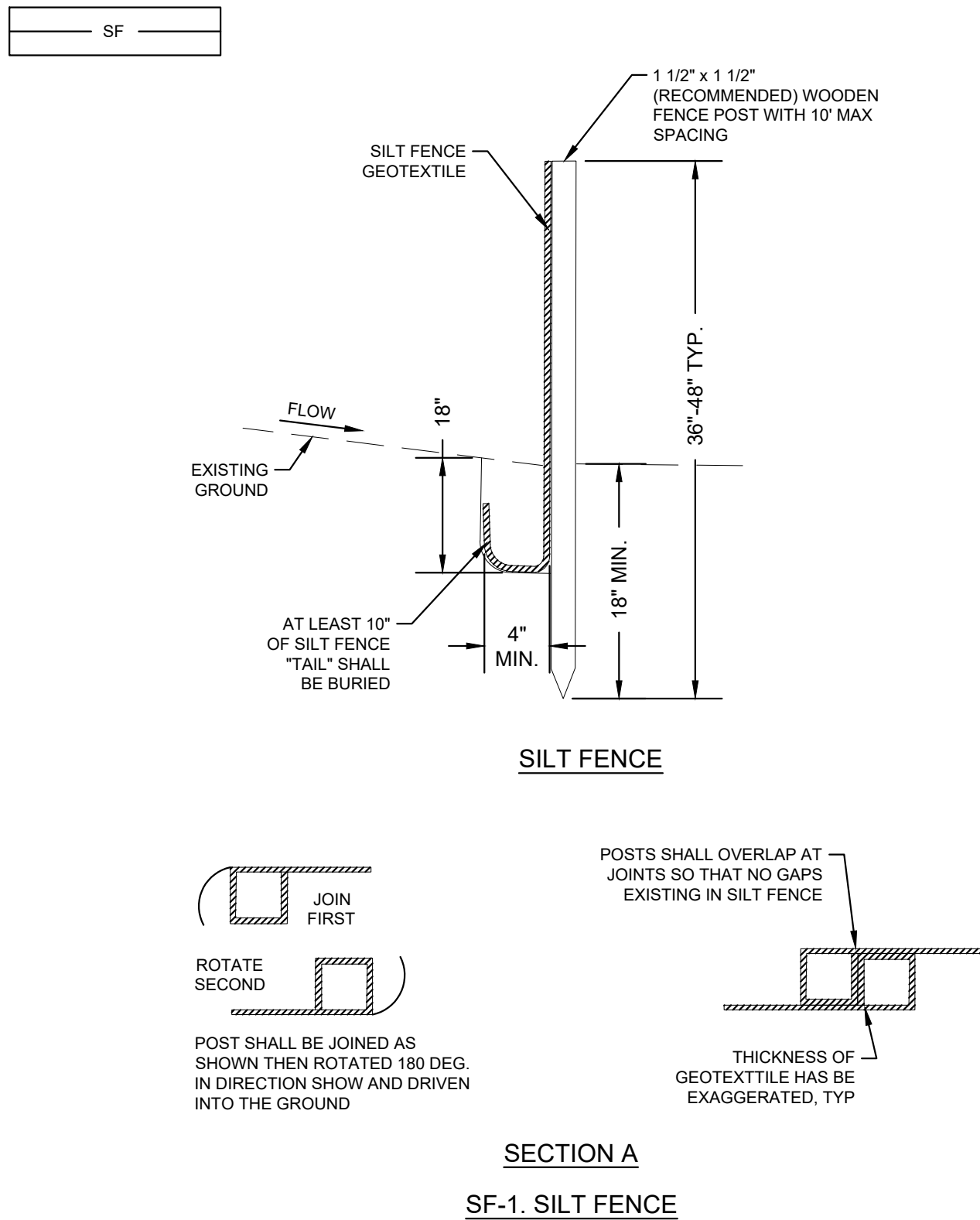
**STANDARD EROSION AND SEDIMENT CONTROL PLAN NOTES:**

**GENERAL NOTES:**

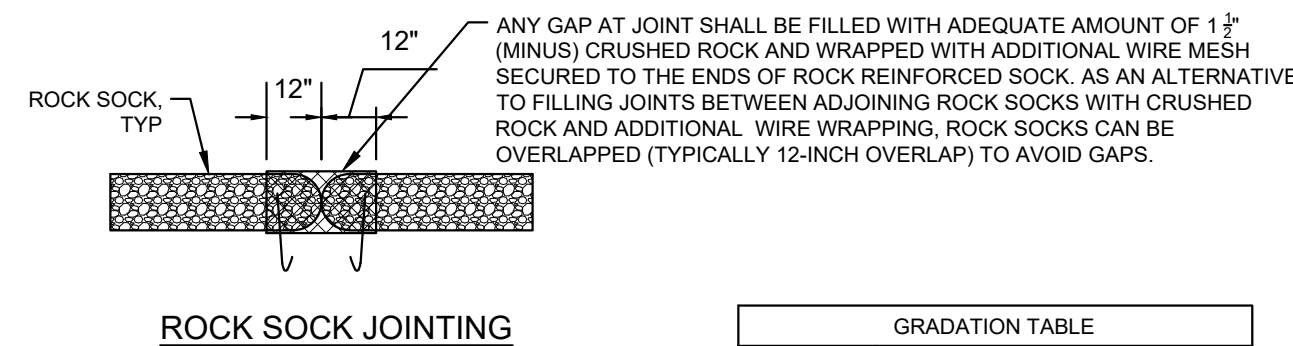
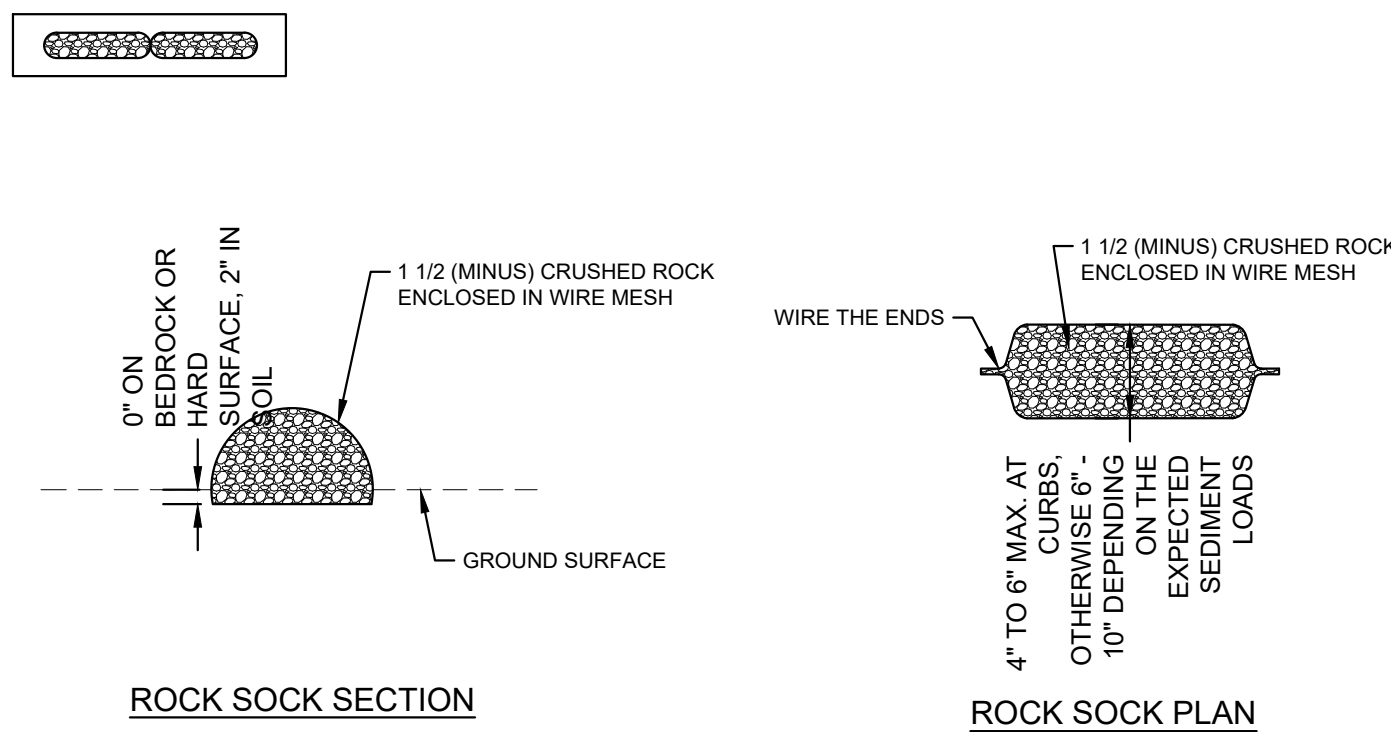
- THE APPROVED EROSION CONTROL PLAN SHALL BE MAINTAINED FOR THE ENTIRE DURATION OF THIS PROJECT.
- THE CONTRACTOR IS RESPONSIBLE FOR IMPLEMENTING AND MAINTAINING EROSION AND SEDIMENT CONTROL MEASURES AT ALL TIMES DURING CONSTRUCTION.
- A THOROUGH INSPECTION OF THE STORMWATER MANAGEMENT PLAN BEST MANAGEMENT PRACTICES (BMPs) IS RECOMMENDED EVERY FOURTEEN (14) DAYS AND AFTER ANY PRECIPITATION OR SNOW MELT EVENT.
- PERIODIC INSPECTIONS SHALL ALSO INCLUDE INSPECTING EQUIPMENT FOR LEAKS AND REVIEWING EQUIPMENT MAINTENANCE PRACTICE. ALL INSPECTIONS AND MAINTENANCE SHALL BE DOCUMENTED BY THE PROJECT EROSION CONTROL SUPERVISOR AND MADE AVAILABLE TO JEFFERSON COUNTY AND CDPHE UPON REQUEST. ANY EROSION CONTROL BMP THAT HAS BEEN COMPROMISED OR HAS BEEN DISTURBED SHALL BE REPLACED OR RECONSTRUCTED. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO HAVE ALL EROSION CONTROL BMPs IN PLACE AND EFFECTIVE PRIOR TO A STORM EVENT.
- THE STORMWATER MANAGEMENT PLAN LOG BOOK SHALL BE UPDATED EVERY FOURTEEN (14) DAYS. THIS LOG SHALL REMAIN ON SITE AVAILABLE FOR REVIEW BY JEFFERSON COUNTY AND CDPHE UPON REQUEST UNTIL AN INACTIVATION NOTICE FOR CONSTRUCTION STORMWATER DISCHARGE GENERAL PERMIT CERTIFICATION HAS BEEN OBTAINED. MAINTENANCE ACTIVITIES TO CORRECT PROBLEMS NOTED DURING INSPECTIONS MUST BE DOCUMENTED AND KEPT IN THE STORMWATER MANAGEMENT PLAN LOG BOOK.
- ALL STREETS WITHIN AND IMMEDIATELY SURROUNDING A CONSTRUCTION SITE SHALL BE CLEANED OF DIRT AND DEBRIS ON A WEEKLY BASIS. STREETS SHALL BE CLEANED BY SCRAPING AND SWEEPING THE DIRT OFF THE ROADWAYS. SCRAPED OR SWEEPED MATERIAL SHALL NOT BE DEPOSITED IN THE STORM SEWER SYSTEM, DIRT TRACKED ONTO ROADWAYS AND OTHER PAVED SURFACES SHALL BE CLEANED UP BY THE END OF THE WORKDAY.
- ALL CONSTRUCTION SITE OPERATORS SHALL CONTROL WASTE SUCH AS DISCARDED BUILDING MATERIALS, CONCRETE TRUCK WASHOUT, HAZARDOUS CHEMICALS (TO INCLUDE BUT NOT LIMITED TO HEAVY EQUIPMENT MAINTENANCE FLUIDS, MOTOR OIL, ANTIFREEZE AND VEHICLE FUEL), LITTER AND SANITARY WASTE AT THE CONSTRUCTION SITE THAT MAY CAUSE ADVERSE IMPACTS TO STORMWATER QUALITY.
- ALL POTENTIAL POLLUTION SOURCES ON-SITE SHALL BE IDENTIFIED AND CONTROL MEASURES INSTALLED AND PRACTICED TO MINIMIZE THE LIKELIHOOD OF A RELEASE. REFER TO THE SPILL PREVENTION, CONTROL, AND COUNTERMEASURE (SPCC) PLAN FOR MEASURES TO RESPOND TO ANY SPILLS, LEAKS OR OTHER RELEASES.
- ALL PORTABLE TOILET FACILITIES SHALL BE LOCATED AWAY FROM GUTTERS, INLETS, DITCHES, DRAINAGEWAYS, RECEIVING WATERS AND AREAS SUSCEPTIBLE TO FLOODING OR DAMAGE BY CONSTRUCTION EQUIPMENT.
- ALL PORTABLE TOILET FACILITIES SHALL BE SECURED IN PLACE BY STAKES INTO THE GROUND TO PREVENT TIPPING.
- STOCKPILES INCLUDING LANDSCAPING MATERIALS, EARTH MATERIALS AND DIRT FROM GRADING OR EXCAVATION SHALL NOT BE LOCATED ADJACENT TO WATERWAYS; SHALL BE STABILIZED WITHIN FOURTEEN (14) DAYS OF ESTABLISHMENT BY SURFACE ROUGHENING, SEEDING, AND MULCHING; AND SHALL NOT EXCEED TEN FEET IN HEIGHT.
- SLOPES 3:1 OR STEEPER SHALL BE PROTECTED WITH BIODEGRADABLE EROSION CONTROL BLANKETS.
- ALL MATERIAL IMPORTED TO OR EXPORTED FROM THE SITE SHALL BE PROPERLY COVERED TO PREVENT THE LOSS OF MATERIAL DURING TRANSPORT. HAUL ROUTES MUST BE PRE-APPROVED BY THE COUNTY. NO MATERIAL SHALL BE TRANSPORTED TO ANOTHER SITE WITHOUT FIRST OBTAINING A HAULING PERMIT FROM JEFFERSON COUNTY IF NECESSARY.
- THE CONCRETE WASHOUT CONTAINMENT STRUCTURE SHALL CONTAIN ALL WASHOUT WATER. STORMWATER SHALL NOT CARRY WASTES FROM WASHOUT LOCATION.
- THE CONCRETE WASHOUT CONTAINMENT STRUCTURE SHALL BE LOCATED A MINIMUM OF FIFTY (50) FEET HORIZONTAL FROM WATERS OF THE STATE. THE CONCRETE WASHOUT CONTAINMENT STRUCTURE SHALL BE SIGNED AS - CONCRETE WASHOUT.

**BMP MAINTENANCE NOTES:**

- IT IS ANTICIPATED THAT THE BMPs IMPLEMENTED AT THE SITE WILL HAVE TO BE MODIFIED TO ADAPT TO CHANGING CONDITIONS OR TO ENSURE THAT POTENTIAL POLLUTANTS ARE BEING PROPERLY MANAGED AT THE SITE.
- ALL INLET/OUTLET PROTECTIONS WILL BE CHECKED FOR MAINTENANCE AND FAILURE. SEDIMENT SHALL BE REMOVED AND PROPERLY DISPOSED OF ONCE IT HAS ACCUMULATED TO HALF THE DESIGN OF THE TRAP.
- ALL SPILLS SHALL BE CLEANED UP IMMEDIATELY AFTER DISCOVERY, OR CONTAINED UNTIL APPROPRIATE CLEANUP METHODS CAN BE EMPLOYED. MANUFACTURE'S RECOMMENDED METHODS FOR SPILL CLEANUP SHALL BE FOLLOWED, ALONG WITH PROPER DISPOSAL METHODS.
- EACH CONCRETE TRUCK OPERATOR SHALL BE AWARE OF THE DESIGNATED CONCRETE WASHOUT AREA.
- THE CONTRACTOR SHALL CHECK THE CAPACITY FOR ALL CONCRETE WASHOUT AREAS. WASTE MATERIALS MUST BE REMOVED BY THE CONTRACTOR AND LEGALLY DISPOSED OF WHEN ACCUMULATIONS AMOUNT TO TWO-THIRDS OF THE WET STORAGE CAPACITY OF THE STRUCTURE.
- ALL CONCRETE WASHOUT AREAS SHALL BE CLEARLY MARKED. THE CONCRETE WASHOUT CONTAINMENT DETAIL WILL INCLUDE ORANGE PLASTIC CONSTRUCTION FENCING OR EQUIVALENT AROUND THE WASHOUT STRUCTURE AND A SIGN POSTED WITH THE WORDS 'CONCRETE WASHOUT'.
- THE CONCRETE WASHOUT AREA SHALL BE REPAIRED AND/OR ENLARGED AS NECESSARY TO MAINTAIN CAPACITY FOR WASTED CONCRETE.
- AT THE END OF CONSTRUCTION, ALL CONCRETE SHALL BE REMOVED FROM THE SITE AND LEGALLY DISPOSED OF AT AN APPROVED WASTE SITE.
- ALL SEDIMENT SHALL BE REMOVED UPON INITIAL ACCEPTANCE FROM TEMPORARY SEDIMENT BASINS AND STORM SEWER FACILITIES, I.E., PIPES, OUTLETS AND INLETS. THIS SEDIMENT SHALL NOT BE FLUSHED OFF-SITE, BUT SHALL BE CAPTURED ON-SITE AND DISPOSED OF AT AN APPROVED LOCATION AS DIRECTED BY AUTHORIZED JEFFERSON COUNTY PERSONNEL.



**SC-1 SILT FENCE (SF)**  
adapted from UDFCD standard SC-1



GRADATION TABLE	
SIEVE SIZE	MASS PERCENT PASSING SQUARE MESH SIEVES
2"	100
1 1/2"	90 - 100
1"	20 - 55
3/4"	0 - 15
3/8"	0 - 5

MATCHES SPECIFICATION FOR NO. 4 COARSE AGGREGATE FOR CONCRETE PER AASHTO M43. ALL ROCK SHALL BE FRACTURED FACE, ALL SIDES

**SC-5 ROCK SOCK (RS)**  
adapted from UDFCD standard SC-5

**SILT FENCE INSTALLATION NOTES**

- SILT FENCE MUST BE PLACED AWAY FROM THE TOE OF THE SLOPE TO ALLOW FOR WATER PONDING. SILT FENCE AT THE TOE OF A SLOPE SHOULD BE INSTALLED IN A FLAT LOCATION AT LEAST SEVERAL FEET (2-5 FEET) FROM THE TOE OF THE SLOPE TO ALLOW FOR PONDING AND DEPOSITION.
- A UNIFORM 6" X 4" ANCHOR TRENCH SHALL BE EXCAVATED USING TRENCHER OR SILT FENCE INSTALLATION DEVICE. NO ROAD GRADERS, BACKHOES, OR SIMILAR EQUIPMENT SHALL BE USED.
- COMPACT ANCHOR TRENCH BY HAND WITH A "PUMPING JACK" OR BY WHEEL ROLLING COMPACTION SHALL BE SUCH THAT SILT FENCE RESIST BEING PULLED OUT OF ANCHOR TRENCH BY HAND.
- SILT FENCE SHALL BE PULLED TIGHT AS IT IS ANCHORED TO THE STAKES. THERE SHOULD BE NOTICEABLE SAG BETWEEN STAKES AFTER IT HAS BEEN ANCHORED TO THE STAKES.
- SILT FENCE FABRIC SHALL BE ANCHORED TO THE STAKES USING 1" HEAVY DUTY STAPLES OR NAILS WITH 1" HEADS. STAPLES AND NAILS SHOULD BE PLACED 3" ALONG THE FABRIC DOWN THE STAKE.
- AT THE END OF A RUN OF SILT FENCE ALONG A CONTOUR, THE SILT FENCE SHOULD BE TURNED PERPENDICULAR TO THE CONTOUR TO CREATE A "J-HOOK". THE "J HOOK" EXTENDING PERPENDICULAR TO THE CONTOUR SHOULD BE OF SUFFICIENT LENGTH TO KEEP RUNOFF FROM FLOWING AROUND THE END OF THE SILT FENCE (TYPICALLY 10' - 20')
- SILT FENCE SHALL BE INSTALLED PRIOR TO ANY LAND DISTURBING ACTIVITIES.

**SILT FENCE MAINTENANCE NOTES**

- INSPECT BMPs EACH WORKDAY, AND MAINTAIN THEM IN EFFECTIVE OPERATING CONDITION MAINTENANCE OF BMPs SHOULD BE PROACTIVE, NOT REACTIVE. INSPECT BMPs AS SOON AS POSSIBLE (AND ALWAYS WITH 24 HOURS) FOLLOWING A STORM THAT CAUSES SURFACE EROSION, AND PERFORM NECESSARY MAINTENANCE.
- FREQUENT OBSERVATIONS AND MAINTENANCE ARE NECESSARY TO MAINTAIN BMPs IN EFFECTIVE OPERATING CONDITION. INSPECTIONS AND CORRECTIVE MEASURES SHOULD BE DOCUMENTED THOROUGHLY.
- WHERE BMPs HAVE FAILED, REPAIR OR REPLACEMENT SHOULD BE INITIATED UPON DISCOVERY OF THE FAILURE.
- SEDIMENT ACCUMULATED UPSTREAM OF THE SILT FENCE SHALL BE REMOVED AS NEEDED TO MAINTAIN THE FUNCTIONALITY OF THE BMP. TYPICALLY WHEN DEPTH OF ACCUMULATED SEDIMENTS IS APPROXIMATELY 6".
- REPAIR OR REPLACE SILT FENCE WHEN THERE ARE SIGNS OF WEAR, SUCH AS SAGGING, TEARING, OR COLLAPSE.
- SILT FENCE IS TO REMAIN IN PLACE UNTIL THE UPSTREAM DISTURBED AREA IS STABILIZED AND APPROVED BY THE LOCAL JURISDICTION, OR IS REPLACED BY AN EQUIVALENT PERIMETER SEDIMENT CONTROL BMP.
- WHEN SILT FENCE IS REMOVED, ALL DISTURBED AREAS SHALL BE COVERED WITH TOPSOIL, SEEDED AND MULCHED OR OTHERWISE STABILIZED AS APPROVED BY THE LOCAL JURISDICTION.

(ADOPTED FROM UDFCD STANDARD DETAIL SC-1)

NOTE: MANY JURISDICTIONS HAVE BMP DETAILS THAT VARY FROM UDFCD STANDARD DETAILS. CONSULT WITH LOCAL JURISDICTIONS AS TO WHICH DETAIL SHOULD BE USED WHEN DIFFERENCES ARE NOTED.

**SC-1 SILT FENCE (SF)**  
adapted from UDFCD standard SC-1

**ROCK SOCK INSTALLATION NOTES**

- SEE PLAN VIEW FOR: -LOCATION(S) OF ROCK SOCKS.
- CRUSHED ROCK SHALL BE 1 1/2" (MINUS) IN SIZE WITH A FRACTURED FACE (ALL SIDES) AND SHALL COMPLY WITH GRADATION SHOW ON THIS SHEET (1 1/2" MINUS)
- WIRE MESH SHALL BE FABRICATED OF 10 GAGE POULTRY MESH, OR EQUIVALENT, WITH A MAXIMUM OPENING OF 1/2", RECOMMENDED MINIMUM ROLL WIDTH OF 48".
- WIRE MESH SHALL BE SECURED USING "HOG RINGS" OR WIRE TIES AT 6" CENTERS ALONG ALL JOINTS AND AT 2" CENTERS ON END OF SOCK
- SOME MUNICIPALITIES MAY ALLOW THE USE OF FILTER FABRIC AS AN ALTERNATIVE TO WIRE MESH FOR THE ROCK ENCLOSURE.

**ROCK SOCK MAINTENANCE NOTES**

- INSPECT BMPs EACH WORKDAY, AND MAINTAIN THEM IN EFFECTIVE OPERATING CONDITION. MAINTENANCE OF BMPs SHOULD BE PROACTIVE, NOT REACTIVE. INSPECT BMPs AS SOON AS POSSIBLE (AND ALWAYS WITHIN 24 HOURS.) FOLLOWING A STORM THAT CAUSES SURFACE EROSION, AND PERFORM NECESSARY MAINTENANCE.
- FREQUENT OBSERVATIONS AND MAINTENANCE ARE NECESSARY TO MAINTAIN BMPs IN EFFECTIVE OPERATING CONDITION. INSPECTIONS AND MEASURES SHOULD BE DOCUMENTED THOROUGHLY.
- WHERE BMPs HAVE FAILED, REPAIR OR REPLACEMENT SHOULD BE INITIATED UPON DISCOVERY OF THE FAILURE.
- ROCK SOCKS SHALL BE REPLACED IF THEY BECOME HEAVILY SOILED, OR DAMAGED BEYOND REPAIR.
- SEDIMENT ACCUMULATED UPSTREAM OF ROCK SOCKS SHALL BE REMOVED AS NEEDED TO MAINTAIN FUNCTIONALITY OF THE BMP. TYPICALLY WHEN DEPTH OF ACCUMULATED SEDIMENTS IS APPROXIMATELY 1/3 OF THE HEIGHT OF THE ROCK SOCK.
- ROCK SOCKS ARE TO REMAIN IN PLACE UNTIL THE UPSTREAM DISTURBED AREA IS STABILIZED AND APPROVED BY THE LOCAL JURISDICTION.
- WHEN ROCK SOCKS ARE REMOVED, ALL DISTURBED AREAS SHALL BE COVERED WITH TOPSOIL, SEEDED AND MULCHED OR OTHERWISE STABILIZED AS APPROVED BY LOCAL JURISDICTION.

NOTE: MANY JURISDICTIONS HAVE BMP DETAILS THAT VARY FROM UDFCD STANDARD DETAILS. CONSULT WITH LOCAL JURISDICTIONS AS TO WHICH DETAIL SHOULD BE USED WHEN DIFFERENCES ARE NOTED.

NOTE: THE DETAILS INCLUDED WITH THIS FACE SHEET SHOW COMMONLY USED, CONVENTIONAL METHODS OF ROCK SOCK INSTALLATION IN THE DENVER METROPOLITAN AREA. THERE ARE MANY OTHER SIMILAR PROPRIETARY PRODUCTS ON THE MARKET. UDFCD NEITHER ENDORSES NOR DISCOURAGES USE OF PROPRIETARY PROTECTION PRODUCTS; HOWEVER, THE EVENT PROPRIETARY METHODS ARE USED, THE APPROPRIATE DETAIL FROM THE MANUFACTURER MUST BE INCLUDED IN THE SWMP AND THE BMP MUST BE INSTALLED AND MAINTAINED AS SHOWN IN THE MANUFACTURER'S DETAILS.

(ADOPTED FROM UDFCD STANDARD DETAIL SC-5)

**SC-5 ROCK SOCK (RS)**  
adapted from UDFCD standard SC-5

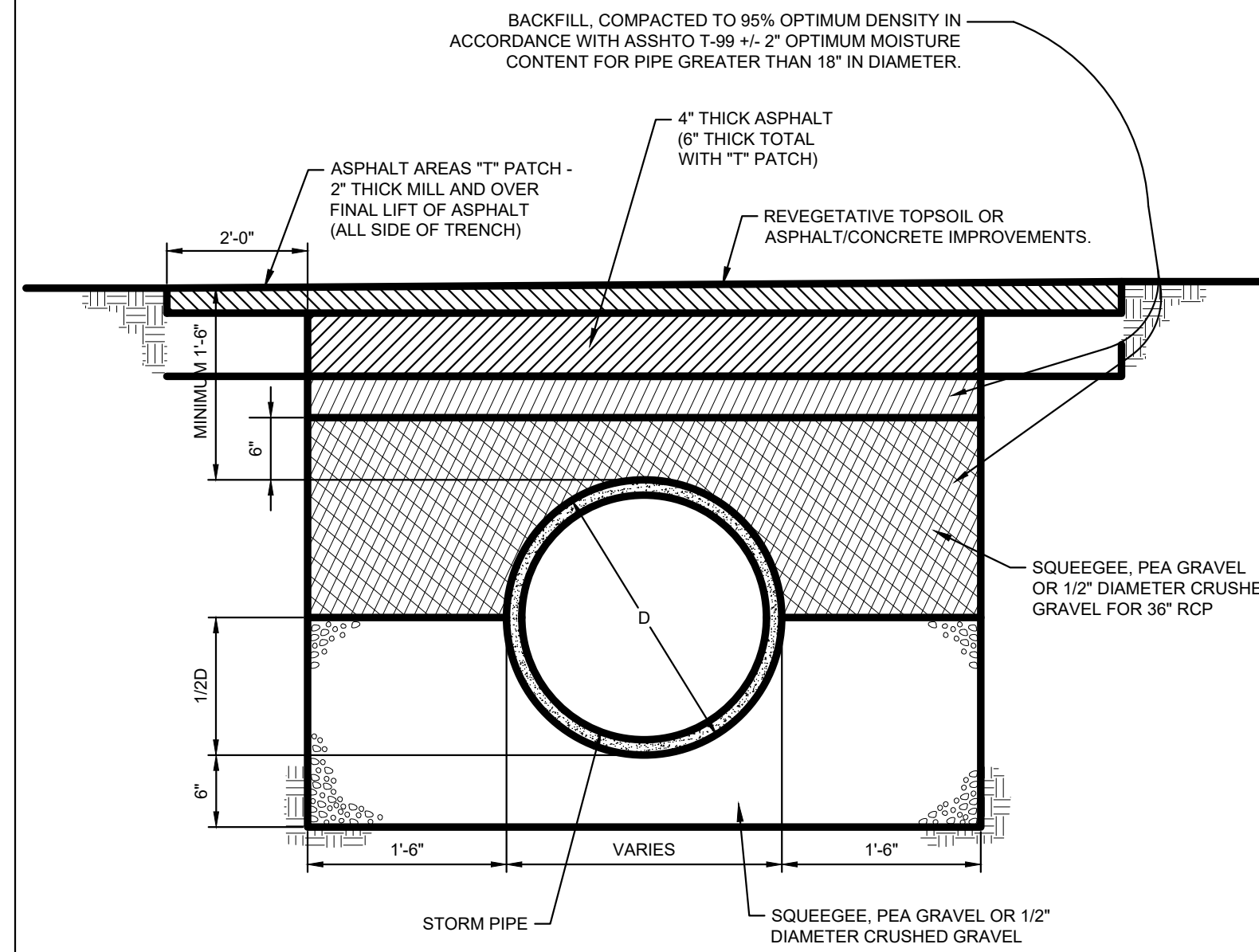
S:\\_PROJECTS\0025 - FOREST HILLS METROPOLITAN DISTRICT\010 - POND 5 OVERFLOW AND CULVERT IMPROVEMENTS\CAD\DWGS\COVER.DWG

NO.	REVISIONS	DATE	BY
1.	DESCRIPTION PLAN REVISIONS	2/13/2024	JAW

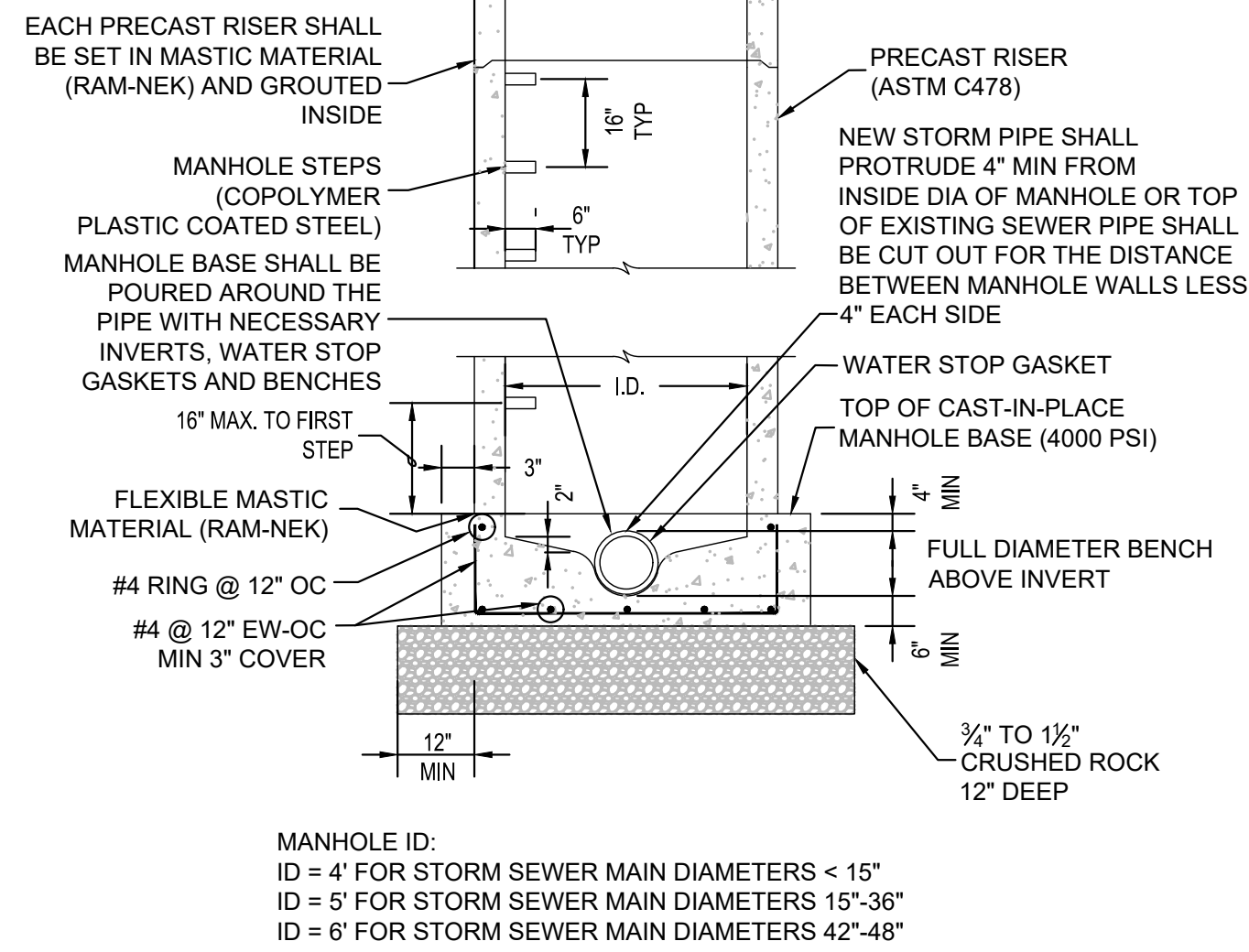
**DETAILS**  
POND 4 AND 5 OVERFLOW AND PIPE IMPROVEMENTS  
FOREST HILLS METROPOLITAN DISTRICT  
14405 W. COLFAX AVE #165  
LAKEWOOD, CO 80401

PREPARED UNDER THE DIRECT SUPERVISION OF

DESIGNED BY <b>JAW</b>	CHECKED BY <b>MEH</b>
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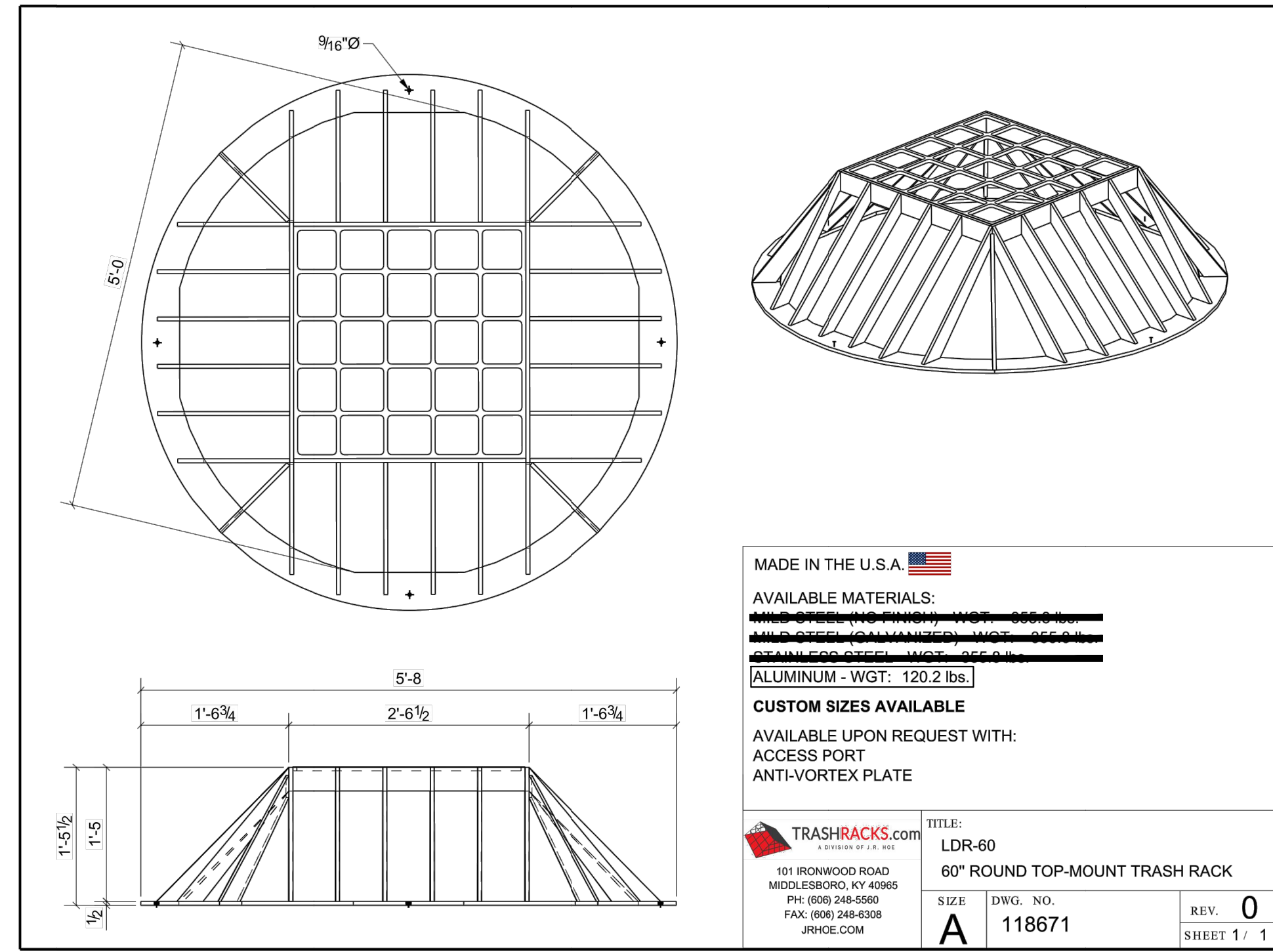


PIPE BEDDING AND TEE PATCH FOR STORM PIPE



- NOTES:
1. MANHOLE/VAULT EXTERIOR JOINTS SHALL BE WRAPPED IN 12" WIDE CONSEAL JOINT WRAP CS 212.
  2. EXTERIOR SHALL BE COATED WITH TNEC SERIES 46-465-TWO COATS REQUIRED.

CAST IN PLACE STORM SEWER MANHOLE STRUCTURE



MADE IN THE U.S.A.

AVAILABLE MATERIALS:  
~~MILD STEEL (NO FINISH) - WGT. 065.0 lbs.~~  
~~MILD STEEL (GALVANIZED) - WGT. 065.0 lbs.~~  
~~STAINLESS STEEL - WGT. 065.0 lbs.~~  
**ALUMINUM - WGT: 120.2 lbs.**

CUSTOM SIZES AVAILABLE  
 AVAILABLE UPON REQUEST WITH:  
 ACCESS PORT  
 ANTI-VORTEX PLATE

TRASHRACKS.com  
 101 IRONWOOD ROAD  
 MIDDLESBORO, KY 40065  
 PH: (606) 248-5580  
 FAX: (606) 248-5308  
 JPHOE.COM

TITLE: LDR-60  
 60" ROUND TOP-MOUNT TRASH RACK

SIZE	DWG. NO.	REV.
A	118671	0

SHEET 1 / 1

NO.	DATE	BY	DESCRIPTION
1.	2/13/2024	JAW	PLAN REVISIONS

POND 4 AND 5 OVERFLOW AND PIPE IMPROVEMENTS

DETAILS

FOR AND ON BEHALF OF  
 ELEMENT ENGINEERING, LLC

DESIGNED BY: JAW  
 CHECKED BY: MEH

DATE: FEBRUARY, 2024

JOB NUMBER: 0025.0010

EDITION: BIDDING

SHEET: C5 OF C5

PREPARED UNDER THE DIRECT SUPERVISION OF

FOR AND ON BEHALF OF  
 ELEMENT ENGINEERING, LLC

DESIGNED BY: JAW  
 CHECKED BY: MEH

DATE: FEBRUARY, 2024

JOB NUMBER: 0025.0010

EDITION: BIDDING

SHEET: C5 OF C5



## **General**

### Agreements

There were no contracts/POs issued in March.

### Invoices/ACH/Autopay Payments

Invoices were reviewed and approved on April 10, 2024.

### Billing

Billings were reviewed and approved on April 4, 2024. There are five delinquencies with one adhering to the agreed upon payment plan. Three of the homeowner's autopay credit cards had expired and they contacted AMCOBI and paid their bills in full. The fifth homeowner was checking on payment status and will get back to me. RKZ emailed the Ozdemir's regarding the Board's decision on forgiveness and their bill has been paid in full.

RKZ and NM Holder researched, contacted, and interviewed 10 new billing vendors. An email with our recommendation was sent to the Board with the three final candidate's proposals attached. This will be further discussed during the meeting.

### New Board Member

Mike Zinniker was appointed by the Board at the March 2024 board meeting. RKZ administered the Oath of Office a few days later and the appointment and Oath were filed with JeffCo and DOLA. Welcome Director Zinniker to the Board!

### Repairs & Capital Improvements List

Several changes were made to remove completed items and update outstanding tasks. The spreadsheet is included in this report. This list has been sent to DD and will be reviewed with them in the coming months to reflect the capital assets of the District more accurately.

### Fire Mitigation Assessment and Grants

RKZ has contacted Lyle Laverty regarding tree marking in Zone 1 and his proposal is expected in the next few weeks. However, RKZ is requesting that the Board waive the insurance requirement for tree marking services and recommends the District revisit a contract with the original contractor, Jake Siem. This will be further discussed during the meeting.

### Bear Creek Watershed Association

RKZ attended the association meeting on April 10, 2024. CDPHE sent an email that the draft TMDL report will be further delayed, with no given release date. Members of the association are assuming that the new release date will be in May 2024 and that the 60-day review period will be honored. BCWA is still trying to get language into the report that allows for dischargers to utilize the trading program to help meet limits and that these trades should be applied to the discharge permit as a permanent record. If the TMDL is instituted in 2024, the compliance period will start in 2025 but will not be effective until 2027 or 2028, depending on the expiration of the discharge permit. RKZ will attend any review meetings scheduled by CDPHE.

### Website

All inquiries are being responded to in a timely manner and updates occur regularly.

### Community Correspondence

Communications regarding meetings or work occurring in the community were sent via email to homeowners.

The general community update by RKZ is being redone with the Board's requested additions and will be sent under separate cover.

---

## **HOA Matters**

No update.

## **Water**

### Water Treatment Facility

Power Systems West is working on a bid for hooking up the transfer switch. DBP samples were not taken in the first Quarter (February) and CDPHE has provided FHMD with a non-compliance notice. DD has talked with CDPHE directly on the issue and is also working on a public notice that will need to be sent to the homeowners. Please see DD's report for further details.

The draft Consumer Confidence Report (CCR) has been drafted by DD and provided to RKZ who is reviewing it and will provide comments back to DD for final completion. The CCR must be posted and sent to homeowners by July 1, 2024 but it is anticipated it will be sent out by the end of April.

### Booster Pump Station

Power Systems West completed the bi-annual generator service.

### Hydrant Flush

RKZ will work with Direct Discharge to schedule the hydrant flush in the summer.

### PRV Settings

DD continues to wait for snow to melt so they can locate all of the District's PRV vaults. Once located and accessed, they will ensure the pressure in each vault is set appropriately for the area in which they are located. Once this task is completed, RKZ will follow up with Mr. Laves to close out his request.

### PFAS Notice – Infrastructure Grant

The PFAS treatment draft report was submitted to the Board under separate cover. The Board is asked to review the report and be ready to discuss it during the April board meeting. The final report is due May 1, 2024.

### Pond 5 Culvert Replacement Project

EE has completed the draft design and construction drawings which are attached to their board report. EE and RKZ met to discuss alternative options to a full closure of Forest Hills Drive and the WWTP access road for a 30–45-day period during construction. RKZ also spoke with John Noble to get his input on alternatives to full road closures. RKZ and EE recommend a walk through be completed after the Board meeting with any Board members interested in participating (limit 2). John Noble will participate in the walk through as well. This will be further discussed during the meeting. Please see EE's report for the draft construction drawings and additional information.

### Curb Stops

There were three curb stops located in March with 6 attempted locates. Diversified Underground (DU) continues to schedule time to locate during the month. An updated spreadsheet will be provided when DU submits updated information.

### Smart Meter Tracking

There was one meter replaced in March. DD and RKZ are reviewing the meter installation spreadsheet and will continue to update as more meters/registers are replaced. DD is working with Metron to identify a better way to troubleshoot signal strength and other meter issues within homes.

### Water Rights

There were no oppositions filed in March. RESPEC and HROP will attend the April meeting to review the status of the plan/scope of work for maintaining water rights on Ponds 1A, 1B, 2, 3 and 7. Their scope of work is attached to this report for discussion.

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## **Wastewater Treatment Facility**

### Overall WWTP Repairs/Needs - Interior

DD is purchasing all items to complete the upgrade to the mechanical system within the WWTP. Power Systems West inspected the backup generator and the transfer switch within the WWTP and will be providing a bid for repairs to both. See DD's report for additional information.

WJE Structural Engineers completed their assessment on Thursday, March 21, 2024 and will provide their report in time for the meeting. RKZ will forward when it is received.

The Reg 85 Voluntary Incentive Program annual report was submitted by DD to CDPHE before the deadline of April 15, 2024.

#### WWTP Roof

Once the WJE completes the assessment, they will be asked to provide a bid for roof design.

#### CDPHE PFAS Stakeholder Meeting

No update.

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### **Roads**

Several homeowners continue to contact the District about continued speeding in the community. RKZ is working on an eblast to be sent out.

---

### **Facilities**

#### Landscaping

SaBells has been onsite to start Spring cleanup. They will coordinate with DD to startup irrigation when the water comes in in May.

Nikki Patrick brought to our attention the need to place importance on noxious weed control in the community. She pointed out that Jefferson County mandates mitigation of thistle and myrtle spurge or a fine could be assessed. She noted that there is a grant available to aid in mitigation of these weeds and that the District should consider applying for it. This will be further discussed during the meeting.

#### Locks at Emergency Entrances

At the February meeting the Board agreed to consider options for the emergency gates including motorizing them. It was agreed that a special meeting should be scheduled to involve homeowners in the discussion as to what to do with the gates. This was tabled during the March meeting and will be further discussed during the April meeting.

#### Gate Operators

No update.

#### Surveillance Cameras

RKZ has reached out to Brad Walsh again but have not heard back.

Park Upgrades –RKZ, Director Oakley and Nikki Patrick met with the playground consultant on March 19, 2024. There was still a lot of snow in the area but all the ideas the HOA had, and others, were discussed. The consultant agreed to get a Google map of the area and get approximate measurements for the area so a preliminary design could be created. She will also ask the contractor who completed the playground upgrade to provide an opinion and cost for moving the swing set. In addition, she will work on obtaining bids for resurfacing the basketball court and/or expanding to accommodate a multi-use surface. She agreed, as well, that no landscaping should be considered until the playground/exercise stations/overall layout is completed. Due to continued snow on the ground, the assessments have been delayed until the area is clear.

Description	Cost Estimate	Budgeted?	Date Scheduled	Date Completed	Notes
<b>Water</b>					
Pond 4 Valve Replacement	\$ 10,000	No			need bid from ORC
New ARV and vault at Eastwood Drive gate	\$ 15,000	No			On hold
Install extension and raise valve box for FH near Lift Station #1	\$ 2,500	No			Low priority...FH is still operational
Install extension for FH at Forest Hills Drive and Anasazi Way	\$ 3,500	No			Low priority...FH is still operational
Pond 4 Liner Replacement	\$ 50,000	No			on hold
Pond 6 perimeter liner repairs		No			On hold
Conditionally decreed reservoirs - next diligence compliance date		No	19-Dec-2024		Annual efforts should be made towards pursuing implementation
Telemetry System	\$67,161	No			Future additions of telemetry on the wells to automate on/off - currently have some wells on telemetry and others are not. Priced received 1/7/2022
Well Replacement (every two years)	\$5,000	2023			Well 5
Videoining of piping (upper community)	\$15,000	Yes	Spring 2025		
Videoining of Sewer Pipes (lower community)	\$20,000	Yes	Spring 2024		
Main Line Repairs (one each year)	\$5,000	Yes			Hill & Dale
Repair main line on Hill and Dale					
BPS Handrail Extension	\$5,100	Yes	on hold		
BPS Generator maintenance	\$2,000	Yes	annual		
Chemical pump appurtance maintenance	\$2,000	Yes	annual		
Booster pump station maintenance	\$5,000	Yes	annual		this could become an item of routine importance
Purchase new pump for Well 1					
PRV maintenance	\$1,000				estimated budget every year
<b>Wastewater</b>					
Pump Lift Crane	\$ 3,000	Yes	on hold		lift 600 lbs
Replace WWTP building roof	\$ 20,000	No			On hold
Repair interior of WWTP building					
Upgrade effluent pump controls		No			On hold
Install pump, controls, piping for EQ/overflow tank automatic pump back	\$ 10,000	No			
Consider UV disinfection	\$ 85,000	No			Run ROI versus chemicals (Cost includes design/permitting, and equipment)
Influent Flume Improvements	\$ 25,000	No			Innacurate readings based on location - New influent structure/manhole with flume and
Sludge Hauling	\$ 60,000	Yes	annual		
Lift Station Annual Cleaning	\$ 2,000	Yes	annual		
Repairs to Collection System					
Consider aerobic digester		No			Run ROI versus sludge hauling
Piping Service Line (2/year)	\$ 20,000	Yes			
Augmentation Pond					
Repairs to existing equipment - Pumps/electrical/chemical	\$10,000	Yes	annual		
Replacement of feed pump	\$40,000	Yes	2024		
Wastewater plant - CIP					
22108 Red Hawk - Repair joint in main sewer line					
<b>Roads</b>					
Rumble Strips at Nakota and Forest Hills Drive		No			
Address erosion on Summerwood		No			Low priority
Level bollards		No			Need to inventory
WWTP Hill/first switchback - widen road at top of hill at switchback into hillside for ease of turning					
<b>Facilities</b>					
Landscape improvements at Park	\$ 75,000	no	2024		playground upgrade/landscape improvements
Repair leak at sink in Gatehouse	\$ 500	No	on hold		no longer leaking
Rules signs at Pond 6	\$ 500	No	2024		Draft signs in development
Fire mitigation/tree marking/removal	\$30,000/yr	Yes	2024/2025/20		Grant awarded - work to be done in 3 years according to zones
Fire mitigation assessment on private owner property	\$ 0	No			Homeowners will be responsible
GIS System					
<b>GENERAL</b>					
Add road designation/shared driveway/maintenance/snow removal decision to governing documents per legal counsel recommendation at next update of governing documents to include Harding driveway					add at next update in future

# Detailed Invoice

ID: ForestHillsMetroDistrict-030124033124

Period: 03/01/24 - 03/31/24



## Diversified Underground

PO BOX 460909

Aurora, Colorado 80046

Tel: 303-636-9999

Fax: 303-671-8728

Email: mark@diversifiedunderground.com

## Forest Hills Metro District

Tel:

Fax:

Email:

### Cleared in field - No Conflict (FRHL01)

Ticket ID	Notes	Timestamp	Transmit	Applied By	Rate	Units	Price (\$)
B406101086	0 SHINGLE CREEK RD GENESEE, CO	03/05/24 12:12:20	Bdulin	75	1.00	75.00	

**Cleared in field - No Conflict (FRHL01) Totals 1 75.00**

**Invoice Grand Totals:** 1 charges for \$75.00.



April 11, 2024

Forest Hill Metropolitan District  
14405 West Colfax Avenue #165  
Lakewood, CO 80401

Dear Board Members:

**RE: Reservoir Diligence Review and Documentation**

RESPEC is pleased to submit this proposed scope-of-work to perform a Reservoir Diligence Review and Documentation of the Forest Hills Metropolitan District's (District) existing and proposed raw water storage reservoirs. The decree in Case Number 18CW3050 requires the District to file a water court diligence case by December 31, 2024, detailing the work performed since the current diligence decree towards making the District's decreed water rights absolute. To date, there is no one complete and concise location or document that documents the work performed from the time that the reservoir water rights were adjudicated (1978 and 1982) to current, thus increasing the difficulty for the District Board to determine the next steps needed in the process to construct the proposed reservoirs. In addition, rules, regulations, and permitting requirements change over time and the constructability of the proposed reservoirs needs to be reviewed based on current requirements. The purpose of this project is to provide such a document which will advise the current and future District Boards as to the progress made to date on the facilities needed to store water associated with these water rights and suggested activities to perform before the next diligence filing.

Our proposed scope of work to perform this study is as follows:

**TASK 1 – FILE REVIEW AND DOCUMENTATION**

RESPEC has been the repository of many of the District's historic documents as RESPEC and its predecessor, WRC Engineering, Inc., prepared many of the designs and construction drawings for the existing and proposed storage reservoirs over the 40 years that RESPEC has been associated with the District. RESPEC will conduct a file review for documents pertinent to this project, scan those documents, and provide an electronic copy of those documents to the District. RESPEC will consult and obtain from the District's water council and District Manager any pertinent documents that may be in their possession. The documents will be categorized, labelled, and organized for easy review and retrieval.

**TASK 2 - CHRONOLOGY**

RESPEC will review the documents provided above and prepare a written chronology of activities associated with the District's storage reservoirs. RESPEC will consult with the District's water council and the District's Manager to add any pertinent chronologic information available in their files.

720 SOUTH COLORADO BLVD.  
SUITE 410 S  
DENVER, CO 80246  
303.757.3655



### **TASK 3 – CONSTRUCTABILITY UPDATE**

RESPEC will review the status of the proposed reservoirs as related to current rules, regulations, and permitting requirements to identify any new or revised requirements and / or challenges that would affect the constructability of the reservoirs.

### **TASK 4 – REPOSITORY AND REPORT**

RESPEC will formalize the documents and chronology prepared for this project into one complete Augmentation Ponds Repository for use and archiving by the District. RESPEC will work with the District's Manager to determine the best method of storage and distribution of documents that are very large electronic files that would deter their inclusion directly into a final repository document. Separate from the Augmentation Ponds Repository, RESPEC will, in consultation with the District's water council, provide a written report on the current constructability of the proposed reservoirs and advise on future activities that the District should consider performing before the due date for the next diligence filing.

### **FEE ESTIMATE**

For Tasks 1-4 we estimate our fee to be \$5900. This includes fees associated with retrieval of District documents from RESPEC's off-site archival storage, scanning fees for large format documents and construction drawings, and preparation of the repository and constructability report.

We appreciate the opportunity to provide these services to the District. If you have any questions, please do not hesitate to give me a call at 720-775-6406 or by email at [alan.leak@respec.com](mailto:alan.leak@respec.com).

Sincerely,

Alan J. Leak, P.E.  
Program Manager Infrastructure and Water Rights

ajl: ajl

cc: Project Central File 1312

**Forest Hills Metropolitan District**  
**Expense Detail**  
As of March 31, 2024

March 2024							
Paid at April 2024 Board Meeting	Bank Debits	Credit Card Exp.	Treasurer Fees	Amortized Prepaid Exp	Bank Srvc Chrg	TOTAL EXPENSES	
<b>Accounts Payable as of 3/31/24 - to be paid at April 2024 Board mtg - via ACH/check</b>							
American Conservation & Billing Solutions	609.60					\$ 609.60	
Anna Castro	105.00					105.00	
Collins Cole Flynn Winn & Ulmer, PLLC	2,824.50					2,824.50	
Colorado Analytical Laboratories, Inc.	287.00					287.00	
CWR & PDA	18,555.52					18,555.52	
Direct Discharge Consulting	11,659.97					11,659.97	
Diversified Underground	75.00					75.00	
Element Engineering LLC	10,305.00					10,305.00	
Hamre, Rodriguez, Ostrander & Prescott, PC	1,025.00					1,025.00	
Jim Noble, Inc.	15,000.00					15,000.00	
MAPS, Inc.	2,781.00					2,781.00	
NMHolder Financial, Inc.	1,854.00					1,854.00	
Power Systems West	1,023.30					1,023.30	
Professional Business Services, LLC	660.00					660.00	
RESPEC	422.50					422.50	
Sabell's Snow Plowing & Landscape Srvs	2,550.00					2,550.00	
UNCC	1.29					1.29	
USABlueBook	169.66					169.66	
<b>Total Other Expenses paid during March 2024</b>							
Vonage - 3/12/24	40.42					40.42	
Republic Services - 3/17/24	194.69					194.69	
Xcel Energy - 3/27/24	2,139.31					2,139.31	
Treasurer fees - paid to Jeffco - general fund			2,410.57			2,410.57	
Treasurer fees - paid to Jeffco - debt service fund			829.01			829.01	
Post Office Box - Prepaid - amortize monthly expense				31.00		31.00	
Dues Expense (SDA) - paid at beginning of year - General Fund			-	53.92		53.92	
Insurance Expense - paid at beginning of year - General Fund				629.54		629.54	
Insurance Expense - paid at beginning of year - Water/Sewer Fund				529.46		529.46	
Antx 3 year subscription - paid in full				115.00		115.00	
Colorado Analytical Laboratories, Inc. - March expense	24.00					24.00	
Professional Business Services, LLC - April 2024 expense	(660.00)					(660.00)	
Sabells - April 2024 expense	(2,550.00)					(2,550.00)	
February 2024 Snow Removal expense	(7,500.00)					(7,500.00)	
CWR & PDA - April 2024 expense	(18,555.52)					(18,555.52)	
1st Bank Service Charge					60.00	60.00	
Credit card expenses - to be paid 04/2/24	-		83.90			83.90	
<b>Total Expenses per March 2024 Accounts Payable and Bank Statement</b>	\$ 40,666.82	\$ 2,374.42	\$ 83.90	\$ 3,239.58	\$ 1,358.92	\$ 60.00	\$ 47,783.64
<b>Expenses per March 2024 Unaudited Financial Statements:</b>							
General Fund							\$ 16,352.75
Capital Projects Fund							-
Water/Sewer Fund							30,601.88
Debt Service Fund							829.01
<b>Total Expenses per Unaudited Financial Statements</b>							<b>\$ 47,783.64</b>





RONDA ZIVALICH

Account Number: XXXX XXXX XXXX 4851

**Billing Questions:**

303-237-5000  
1-800-964-3444

**Website:**

efirstbank.com

**Send Billing Inquiries To:**

FirstBank, P.O. Box 150427, Lakewood, CO 80215

**FIRSTBANK CREDIT CARD CENTER Credit Card Account Statement**  
March 7, 2024

**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$0.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$0.00

**PAYMENT INFORMATION**

New Balance:	\$0.00
Minimum Payment Due:	\$0.00
Payment Due Date:	April 1, 2024

Account Number XXXX XXXX XXXX 4851  
 Credit Limit \$6,000.00  
 Available Credit \$6,000.00  
 Statement Closing Date March 7, 2024  
 Days in Billing Cycle 0

**TRANSACTIONS**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
02/25	02/26	2405523E8615139FE	DKS IM SERVER 310-645-0023 CA MCC: 5072 MERCHANT ZIP: 90301	\$83.90
03/07	03/07	000000000000COMPC	TOTAL PURCHASES \$83.90 TOTAL \$83.90	

TOTAL \*FINANCE CHARGE\* PAID IN 2023 \$0.00

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

FIRSTBANK CREDIT CARD CENTER  
PO BOX 150427  
LAKEWOOD CO 80215-0427



Account Number: XXXX XXXX XXXX 4851  
 New Balance: \$0.00  
 Minimum Payment Due: \$0.00  
 Payment Due Date: April 1, 2024

Please use enclosed envelope to remit payment.

Amount Enclosed: \$

Indicate name or address change on reverse side and check here.

Please return this portion of the statement with payment.

Make Check Payable to:

FIRSTBANK  
PO BOX 150427  
LAKEWOOD CO 80215-0427

RONDA ZIVALICH 553  
 FOREST HLLS MTRO DST  
 14405 W COLFAX #165  
 GOLDEN CO 80401



⑆03390 2000⑆ ⑆80684485 1⑆⑆



RONDA ZIVALICH  
Account Number: XXXX XXXX XXXX 4851

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.40% (v)	\$0.00	0	\$0.00
Cash Advances	21.00% (v)	\$0.00	0	\$0.00

(v) - variable

\*\*Interest Charge adjustments are not in this amount, but will appear in the body of the statement\*\*



FOREST HLLS MTRO DST  
Account Number: XXXX XXXX XXXX 1845

**Billing Questions:**  
303-237-5000  
1-800-964-3444

**Website:**  
efirstbank.com

**Send Billing Inquiries To:**  
FirstBank, P.O. Box 150427, Lakewood, CO 80215

**FIRSTBANK CREDIT CARD CENTER Credit Card Account Statement**  
February 6, 2024 to March 7, 2024

**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$83.90
- Payments	\$83.90
- Other Credits	\$0.00
+ Purchases	\$83.90
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$83.90

**PAYMENT INFORMATION**

New Balance:	\$83.90
Minimum Payment Due:	\$20.00
Payment Due Date:	April 1, 2024

Account Number XXXX XXXX XXXX 1845  
Credit Limit \$3,000.00  
Available Credit \$2,916.00  
Statement Closing Date March 7, 2024  
Days in Billing Cycle 31

**TRANSACTIONS**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/01	03/01	F339000ED00CHGDDA	AUTOMATIC PAYMENT - THANK YOU	\$83.90-
			TOTAL XXXXXXXXXXXXX1845	\$83.90-
02/25	02/26	2405523E8615139FE	DKS IM SERVER 310-645-0023 CA MCC: 5072 MERCHANT ZIP: 90301 RONDA ZIVALICH	\$83.90
			TOTAL XXXXXXXXXXXXX4851	\$83.90

NOTICE: SEE REVERSE SIDE OF PAGE 1 FOR IMPORTANT ACCOUNT AND ANNUAL FEE INFORMATION

FIRSTBANK CREDIT CARD CENTER  
PO BOX 150427  
LAKEWOOD CO 80215-0427



Account Number: XXXX XXXX XXXX 1845  
New Balance: \$83.90  
Minimum Payment Due: \$20.00  
Payment Due Date: April 1, 2024

Please use enclosed envelope to remit payment.

Amount Enclosed: \$

Indicate name or address change on reverse side and check here.

Please return this portion of the statement with payment.

Make Check Payable to:

FIRSTBANK  
PO BOX 150427  
LAKEWOOD CO 80215-0427

FOREST HLLS MTRO DST 552  
14405 W COLFAX #165  
GOLDEN CO 80401



⑆03390 2000⑆ ⑆8000 21845⑆



FOREST HLLS MTRO DST  
 Account Number: XXXX XXXX XXXX 1845

**REWARDS SUMMARY**

PREVIOUS FIRSTCASH BALANCE	=	\$27.19
DOLLARS EARNED THIS STATEMENT	+	\$0.84
DOLLARS ISSUED THIS STATEMENT	-	\$0.00
DOLLARS FORFEITED THIS STATEMENT	-	\$0.00
ENDING FIRSTCASH BALANCE	=	\$28.03

\$0-\$83.90 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 04/01/24. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS AND CREDITS POSTED ON OR BEFORE THIS DATE.

TOTAL \*FINANCE CHARGE\* PAID IN 2023 \$0.00

**INTEREST CHARGE CALCULATION**

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.40% (v)	\$0.00	31	\$0.00
Cash Advances	21.00% (v)	\$0.00	31	\$0.00

(v) - variable

\*\*Interest Charge adjustments are not in this amount, but will appear in the body of the statement\*\*



PO Box 51356  
 Colo Spgs, CO 80949

Invoice Number:16507

Invoice Date:Mar 20, 2024

877-410-0167 x 1985 Voice  
 719-599-4057 FAX

Sold To:

Ship To:

Forest Hills Metropol District  
 14405 W Colfax Ave #165  
 Lakewood, CO 80401

Customer ID	Purchase Order	Payment Terms	Sales Rep	Page
FOREHI		Net 30 Days		1

Quantity	Item	Description	Unit Price	Extension
148.00		Billing - Metered 1/29 - 2/28/ 2024	3.95	584.60
1.00		Inserts Status Letters	25.00	25.00

	Sales Tax	
	Total Invoice Amount	\$609.60
Check No:	Amount Received With Invoice	0.00
	Total	\$609.60

**ANA CASTRO**  
CLEANING SERVICES

# INVOICE

7480 Wilson Court  
Westminster, CO 80030  
720-495-9082

**DATE:** March 28, 2024  
**INVOICE #**  
**FOR:** PO #2023.01.11 A

**Bill To:**  
Forest Hills Metropolitan District  
Attn: Accounting  
14405 W. Colfax Ave., #165  
Lakewood, CO 80401  
303-495-2330

DESCRIPTION		AMOUNT
Cleaning of Park Restroom - Date Cleaned:03/28/2024	\$	60.00
Cleaning of Gatehouse - Date Cleaned:03/28/2024	\$	45.00

**TOTAL** \$ 105.00

Make all checks payable to ANA CASTRO

Please call if you have any questions.

**THANK YOU FOR YOUR BUSINESS!**

# INVOICE

Collins Cole Flynn Winn & Ulmer, PLLC  
165 S. Union Blvd, Suite 785  
Lakewood, CO 80228

Invoice #: 6073  
Date: 04-04-2024  
Due On: 05-04-2024

---

Forest Hills Metropolitan District  
14405 W. COLFAX AVENUE  
SUITE 165  
LAKEWOOD, CO 80401

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Matter: FOREST HILLS METROPOLITAN DISTRICT-GENERAL-10011.001

## Services

Date	TMKPR	Description	Quantity
03-04-24	AU	Telephone call with R. Zivalich regarding vendor insurance requirements.	0.20
03-05-24	AU	Telephone calls and emails with R. Zivalich and C. Weinberg regarding billing error; emails with CS regarding AMCOBI contract and executive session.	1.10
03-05-24	CS	Review files regarding contract for billing provider; email to AU regarding findings.	0.30
03-06-24	CS	Additional follow up and email to R. Zivalich regarding most recent agreement with American Conservation & Billing Solutions.	0.20
03-12-24	IL	Begin review and analysis of Utility Billing Services Agreement with American Conservation and Billing Solutions Inc. to evaluate remedies for improper billing; conference with AU concerning the same.	1.00
03-12-24	AU	Conference with IL regarding AMCOBI contract; review liability cap and work order.	0.30
03-13-24	IL	In support of identifying remedies for AMCOBI billing errors, research and analyze case law governing the reasonableness of liabilities limitations; Continue analysis of Agreement; Draft memorandum advising Board of available remedies; Conference with AU concerning analysis and draft memorandum; Revise memorandum accordingly.	2.20
03-13-24	AU	Review and revise memorandum regarding AMCOBI contract; conference with IL regarding same; emails and voicemail messages with R. Zivalich regarding same; emails with IL regarding letter.	1.10
03-18-24	IL	Draft letter to AMCOBI concerning lost utility billing revenues; Correspondence with AU concerning the same; Conference with R. Zivalich concernign the same.	1.40

03-18-24	AU	Conference with IL regarding AMCOBI letter.	0.20
03-21-24	CS	Telephone call with R. Zivalich regarding resignation and appointment; confirm voter registration; draft Oath of Office and Notice of Appointment for M. Zinniker; update records; review files regarding insurance; email to R. Zivalich regarding execution of documents and filing.	0.50
03-26-24	AU	Conference with IL regarding AMCOBI contract status.	0.20

Services Subtotal: \$2,824.50

Subtotal	\$2,824.50
Total	\$2,824.50
Payment	\$0.00
Total Charges this Invoice	\$2,824.50

Timekeeper Summary

Name	Initials	Hours	Rate	Total
Allison Ulmer	AU	3.10	415.00	\$1,286.50
Crystal Schott	CS	1.00	250.00	\$250.00
Isuri Lawson	IL	4.60	280.00	\$1,288.00

Total Client Balance \$2,824.50

Total Matter Balance \$2,824.50

Please make all amounts payable to: Collins Cole Flynn Winn & Ulmer, PLLC





<b>INVOICE #:</b>	<b>240306098</b>
Invoice Date:	Mar 15, 2024
Date Received:	Mar 6, 2024

Bill To

Forest Hills Metro District  
Accounts Payable  
14405 W Colfax Ave  
Suite 165  
Golden CO 80401

Original Results To

Direct Discharge Consulting  
Dave Lewis  
125 Cucharas Mountain Drive  
Livermore CO 80536

<u>Client Project Name:</u> Forest Hills WWTP CO0037044	<u>Task Number:</u> 240306098	<u>Customer PO:</u>
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Quantity	Item	Description	Unit Price	Extension
1	Wastewater	Ammonia Nitrogen	\$20.00	\$20.00
2	Wastewater	BOD-5	\$37.00	\$74.00
1	Wastewater	E-Coli	\$27.00	\$27.00
1	Wastewater	Nitrate Nitrogen	\$18.00	\$18.00
1	Wastewater	Nitrite Nitrogen	\$18.00	\$18.00
1	Wastewater	Total Phosphorus	\$26.00	\$26.00
2	Wastewater	TSS	\$16.00	\$32.00

Thank You! We Appreciate Your Business.			Total:	\$215.00
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**Payment Terms: Net 30**  
*Pay From This Invoice.*

Remit Payment To: Colorado Analytical Lab  
P.O. Box 507  
Brighton, CO 80601

\*\*\*We accept Mastercard and VISA\*\*\*

Invoices and results are sent via email only. If you have questions please call 303-659-2313.  
\*\*Records associated with samples submitted will be retained for 5 years from the date received.\*\*

10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313  
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507



<b>INVOICE #:</b>	<b>240326023</b>
Invoice Date:	Apr 3, 2024
Date Received:	Mar 26, 2024

Bill To

Forest Hills Metro District  
Accounts Payable  
14405 W Colfax Ave  
Suite 165  
Golden CO 80401

Original Results To

Direct Discharge Consulting  
Dave Lewis  
125 Cucharas Mountain Drive  
Livermore CO 80536

<u>Client Project Name:</u> Forest Hills WWTP CO0037044	<u>Task Number:</u> 240326023	<u>Customer PO:</u>
--	----------------------------------	---------------------

Quantity	Item	Description	Unit Price	Extension
1	Wastewater	Ammonia Nitrogen	\$20.00	\$20.00
1	Wastewater	Nitrate Nitrogen	\$18.00	\$18.00
1	Wastewater	Nitrite Nitrogen	\$18.00	\$18.00
1	Wastewater	TSS	\$16.00	\$16.00
Thank You! We Appreciate Your Business.			Total:	\$72.00

**Payment Terms: Net 30**  
*Pay From This Invoice.*

Remit Payment To: Colorado Analytical Lab  
P.O. Box 507  
Brighton, CO 80601

\*\*\*We accept Mastercard and VISA\*\*\*

Invoices and results are sent via email only. If you have questions please call 303-659-2313.  
\*\*Records associated with samples submitted will be retained for 5 years from the date received.\*\*

10411 Heinz Way / Commerce City, CO 80640 / 303-659-2313  
Mailing Address: P.O. Box 507 / Brighton, CO 80601-0507



## COLORADO WATER RESOURCES & POWER DEVELOPMENT AUTHORITY

1580 N Logan Street, Suite 820, Denver, Colorado 80203  
303-830-1550 / Fax 303/832-8205 / info@cwprda.com

(Transmitted via email)

April 1, 2024

Ronda Zivalich  
Forest Hills Metropolitan District  
14405 West Colfax Ave, Suite #165  
Golden, CO 80401

**RE: Colorado Water Resources and Power Development Authority  
Drinking Water Revolving Fund Direct Loan Program**

Dear Ronda Zivalich:

Below is a breakdown of your loan repayment due: 5/1/2024

Loan Number	Principal	Interest	Total
D20F445	\$10,425.28	\$5,479.18	\$15,904.46

### Wire and ACH Instructions

*Please note: If the ACH form requires a payment type, select "DDA"*

RBK: U.S. Bank N.A.

ABA: 091000022

BNF: USBANK Trust NA

777 E. Wisconsin Avenue

Milwaukee, WI 53202-5300

ACCT NO: 104792954745

Ref No: 14878100

**Per the loan agreement, this  
loan is not payable by check.**

If you have other loans with the Authority in other programs, please remit separate payments for each program as specified by the Loan Agreement or loan repayment letter. You will receive separate loan repayment letters for each program.

If you have any further questions, or you are unable to comply with this procedure, please call me prior to the payment date at (303) 830-1550 extension 1017. Please notify me of any address or contact personnel changes by e-mail at [accounting@cwprda.com](mailto:accounting@cwprda.com) or by phone at the number listed above.

If you would like to make your payments by automatic debit, please contact the Authority's Trustee, Yia Vue at U.S. Bank, ([Yia.Vue@USBank.com](mailto:Yia.Vue@USBank.com) or (651) 466-6136). Loan servicing letters will continue to be sent but for reference purposes only.

Sincerely,

*Aaron Best*

Aaron Best  
Accountant I

cc: [Jennifer.Petruno@usbank.com](mailto:Jennifer.Petruno@usbank.com), [Lucy.Vang@usbank.com](mailto:Lucy.Vang@usbank.com), [Yia.Vue@usbank.com](mailto:Yia.Vue@usbank.com)



**COLORADO WATER RESOURCES & POWER DEVELOPMENT AUTHORITY**

1580 N Logan Street, Suite 820, Denver, Colorado 80203  
303-830-1550 / Fax 303/832-8205 / info@cwprda.com

(Transmitted via email)

April 1, 2024

Ronda Zivalich  
Forest Hills Metropolitan District  
14405 West Colfax Ave, Suite #165  
Golden, CO 80401

**RE: Colorado Water Resources and Power Development Authority  
Drinking Water Revolving Fund Direct Loan Program**

Dear Ronda Zivalich:

Below is a breakdown of your loan repayment due: 5/1/2024

Loan Number	Principal	Interest	Total
D21F454	\$1,772.20	\$ 878.86	\$2,651.06

Wire and ACH Instructions

*Please note: If the ACH form requires a payment type, select "DDA"*

RBK: U.S. Bank N.A.  
ABA: 091000022  
BNF: USBANK Trust NA  
777 E. Wisconsin Avenue  
Milwaukee, WI 53202-5300  
ACCT NO: 104792954745  
Ref No: 14878100

**Per the loan agreement, this  
loan is not payable by check.**

If you have other loans with the Authority in other programs, please remit separate payments for each program as specified by the Loan Agreement or loan repayment letter. You will receive separate loan repayment letters for each program.

If you have any further questions, or you are unable to comply with this procedure, please call me prior to the payment date at (303) 830-1550 extension 1017. Please notify me of any address or contact personnel changes by e-mail at [accounting@cwprda.com](mailto:accounting@cwprda.com) or by phone at the number listed above.

If you would like to make your payments by automatic debit, please contact the Authority's Trustee, Yia Vue at U.S. Bank, ([Yia.Vue@USBank.com](mailto:Yia.Vue@USBank.com) or (651) 466-6136). Loan servicing letters will continue to be sent but for reference purposes only.

Sincerely,

*Aaron Best*

Aaron Best  
Accountant I

cc: [Jennifer.Petruno@usbank.com](mailto:Jennifer.Petruno@usbank.com), [Lucy.Vang@usbank.com](mailto:Lucy.Vang@usbank.com), [Yia.Vue@usbank.com](mailto:Yia.Vue@usbank.com)

Direct Discharge Consulting  
6598 Buttercup Dr Unit 3  
Wellington, CO 80549  
970-619-8216  
admin@directdischarge.com  
www.directdischarge.com

# Invoice 2522



**BILL TO**  
Forest Hills Metro District  
14405 West Colfax Avenue  
#165  
Lakewood, CO 80401

DATE 04/01/2024	PLEASE PAY \$11,659.97	DUE DATE 05/01/2024
--------------------	---------------------------	------------------------

DATE	ACTIVITY	DESCRIPTION	QTY	PRICE EACH	AMOUNT
04/01/2024	<b>ORC Services</b>	March ORC Services	1	11,000.00	11,000.00
04/01/2024	<b>Sales - DDC</b>	March Cleaning and Operating Supplies	1	659.97	659.97

**TOTAL DUE** **\$11,659.97**

THANK YOU.

Diversified Underground, Inc.

2300 Cavanaugh Rd  
Watkins, CO 80137

# Invoice

Date	Invoice #
3/31/2024	29464

Diversified's Job Name
March 2024

Due Date	4/30/2024
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<b>Bill To</b>
Forest Hills Metropolitan District Attn: District Manager 14405 West Colfax Avenue #165 Lakewood, Colorado 80401

Project Mgr / Phone #	Project Name / Location
Ronda Zivalich	March 2024

Send Invoice to:	Client's Job #	Client's PO #
management@fhmd.net	Utility Locates	(FRHL01)

Item	Description	Qty	Rate	Amount
L115	Truck Roll Charge	1	75.00	75.00

To cover the cost of processing a credit or charge card transaction, and pursuant to section 5-2-212, Colorado Revised Statutes, a seller or lessor may impose a processing surcharge in an amount not to exceed the merchant discount fee that the seller or lessor incurs in processing the sales or lease transaction. A seller or lessor shall not impose a processing surcharge on payments made by use of cash, a check, or a debit card or redemption of a gift card.

<b>Total</b>	\$75.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$75.00

[Back](#)

**DoorKing Inc.**  
IM Server Payments  
120 S. Glasgow Avenue  
Inglewood, CA 90301  
**(800) 826-7493**

## DKS Cellular Subscription

### STATEMENT

STATEMENT #
<b>2219021</b>
STATEMENT DATE
<b>March 24, 2024</b>

SUBSCRIBER
FHMD FHMD Forest Hills Metro District 14405 West Colfax Avenue #165 Lakewood, CO 80401

User ID:	<b>FHMDCELL</b>
Period Starts:	February 24, 2024
Period Ends:	March 23, 2024

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Previous Balance:	\$87.90	<b>Note: All \$ amounts are in US Dollars.</b>
Payment Received:	(\$87.90)	
New Charges:	\$97.90	
<b>Total Amount Due:</b>	<b>\$97.90 USD</b>	

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#### Payments

Date	Details	Amount
2/24/2024	Credit: Autopay	(\$83.90)
2/24/2024	Credit: Autopay	(\$4.00)

#### Cell Systems

From	To	Name	Phone	MC	Min	Transfer	Amount
2/24/2024	3/23/2024	FHMD Cellular - Eastwood	303 704 8793	2468	0	0	\$43.95
2/24/2024	3/23/2024	FHMD Cell FH/Summerwood	720 519 3328	2468	60	9	\$53.95

Summary	Total Amount Due
This amount will be charged to your credit card or echeck.	\$97.90 USD



**Element Engineering, LLC**  
 12687 W Cedar Drive, Suite 300  
 Lakewood, CO 80228  
 (303) 378-2969

**INVOICE**

Invoice Date: 4/3/24  
 Due Date: 5/3/24  
 Total Amount: \$10,005.00  
 Number: 08  
 Invoice Period: 03/01/24 - 03/31/24  
 Job: 0009 - PFAS Treatment Evaluation

**0025 - Forest Hills Metropolitan District**  
 Ronda Zivalich  
 14405 West Colfax Avenue #165  
 Lakewood, CO 80401

**INVOICE DETAILS**

Description	Total Budget	Remaining Budget (\$)	Prior Billing (\$)	This Invoice (\$)
Engineering Services	\$45,000.00	\$6,980.00	\$28,015.00	\$10,005.00
<b>BUDGET TOTALS</b>	<b>\$45,000.00</b>	<b>\$6,980.00</b>	<b>\$28,015.00</b>	<b>\$10,005.00</b>

Source	Date	Description	Hrs / Qnt	Rate	Amount
<b>Professional Fees</b>					
Mike Hager	3/6/24	PFAS Report Coordination	4.50	\$150.00	\$675.00
Mike Hager	3/11/24	PFAS Report Coordination	5.00	\$150.00	\$750.00
Matt Hess	3/5/24	PFAS Treatment Analysis Report	5.50	\$130.00	\$715.00
Matt Hess	3/6/24	PFAS Treatment Analysis Report & Equipment Supplier Coordination	7.00	\$130.00	\$910.00
Matt Hess	3/7/24	PFAS Treatment Analysis Report	8.00	\$130.00	\$1,040.00
Matt Hess	3/8/24	PFAS Treatment Analysis Report	2.50	\$130.00	\$325.00
Matt Hess	3/11/24	PFAS Treatment Analysis Report	6.50	\$130.00	\$845.00
Matt Hess	3/26/24	PFAS Treatment Analysis Report	2.50	\$130.00	\$325.00
Matt Hess	3/27/24	PFAS Treatment Analysis Report	4.00	\$130.00	\$520.00
Matt Hess	3/28/24	PFAS Treatment Analysis Report	5.50	\$130.00	\$715.00
Matt Hess	3/29/24	PFAS Treatment Analysis Report	2.00	\$130.00	\$260.00
Nicholaus Marcotte	3/4/24	PFAS Evaluation Review and Meeting	2.00	\$150.00	\$300.00
Nicholaus Marcotte	3/6/24	PFAS Report Coordination	5.00	\$150.00	\$750.00
Nicholaus Marcotte	3/7/24	PFAS Report Coordination	3.00	\$150.00	\$450.00
Nicholaus Marcotte	3/26/24	PFAS Evaluation Review	4.00	\$150.00	\$600.00
Nicholaus Marcotte	3/29/24	PFAS Evaluation Review	5.50	\$150.00	\$825.00
			<b>Professional Fees</b>	<b>72.50</b>	<b>\$10,005.00</b>
<b>AMOUNT DUE (THIS INVOICE)</b>			<b>72.50</b>		<b>\$10,005.00</b>
<b>TOTAL AMOUNT DUE</b>					<b>\$10,005.00</b>





**Element Engineering, LLC**  
 12687 W Cedar Drive, Suite 300  
 Lakewood, CO 80228  
 (303) 378-2969

**INVOICE**

Invoice Date: 4/3/24  
 Due Date: 5/3/24  
 Total Amount: \$300.00  
 Number: 03  
 Invoice Period: 03/01/24 - 03/31/24  
 Job: 0010 - Pond 5 Overflow & Culvert Improvements

**0025 - Forest Hills Metropolitan District**  
 Ronda Zivalich  
 14405 West Colfax Avenue #165  
 Lakewood, CO 80401

**INVOICE DETAILS**

Description	Total Budget	Remaining Budget (\$)	Prior Billing (\$)	This Invoice (\$)
Design, Survey & Bidding	\$21,550.00	\$9,667.50	\$11,582.50	\$300.00
Construction Admin & Part-Time Observation	\$11,520.00	\$11,520.00	--	--
<b>BUDGET TOTALS</b>	<b>\$33,070.00</b>	<b>\$21,187.50</b>	<b>\$11,582.50</b>	<b>\$300.00</b>

Source	Date	Description	Hrs / Qnt	Rate	Amount
<b>Professional Fees</b>					
Mike Hager	3/1/24	Contract Documents	2.00	\$150.00	\$300.00
			<b>Professional Fees</b>	<b>2.00</b>	<b>\$300.00</b>
<b>AMOUNT DUE (THIS INVOICE)</b>			<b>2.00</b>		<b>\$300.00</b>
<b>TOTAL AMOUNT DUE</b>					<b>\$300.00</b>



**Attorneys and Counselors at Law**

Donald M. Ostrander  
Richard F. Rodriguez  
Austin Hamre  
Steven Louis-Prescott  

---

Emily N. Ostrander

188 Inverness Drive West, Suite 430  
Englewood, Colorado 80112-5204  
Telephone: (303) 779-0200  
Telefax: (303) 779-3662  
[mail@hroplaw.com](mailto:mail@hroplaw.com)  
[www.hroplaw.com](http://www.hroplaw.com)

**Special Counsel**  
Teri L. Petitt, LLC  
Stephanie M. Ceccato, LLC  
Spector Law, LLC  
Rubinstein Law, LLC  
Joshua R. Kruger, Ltd.  
Hon. Peter F. Michaelson (Ret.)

Forest Hills Metropolitan District  
14405 W. Colfax Avenue #165  
Lakewood, CO 80401

March 31, 2024  
Invoice # 14392

Re: FHMD

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**Professional Services**

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
SpecialCounsel-Petitt LLC				
02/01/24	TLP	D-1, 23CW3087, DGM, MMRC, NFA - Review exempt well statute	0.40	100.00
02/02/24	TLP	D-1, 23CW3091, Taglia, MMRC, NFA - Respond to correspondence from R. Bolt regarding draft decree	0.10	25.00
02/02/24	TLP	D-1, 23CW3087, DGM, MMRC, NFA - Finalize letter to Applicants; email same to Applicants' counsel	0.30	75.00
02/02/24	TLP	D-1, 23CW3046, Shea, MMRC, NFA - Finalize letter to Applicants; email same to Applicants' counsel	0.20	50.00
02/07/24	TLP	D-1, 23CW3087, DGM, MMRC, NFA - Prepare for status conference; participate in status conference; draft file memo regarding same; update case management deadlines	0.50	125.00

<u>Date</u>	<u>Staff</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
02/07/24	TLP	D-1, 23CW3091, Taglia, MMRC, NFA - Prepare for status conference; participate in status conference; draft file memo regarding same; update case management deadlines	0.50	125.00
02/13/24	TLP	D-1, 23CW3046, Shea, MMRC, NFA - Prepare for and participate in status conference with court; draft memo to Forest Hills regarding same; update case management deadlines	0.60	150.00
03/04/24	TLP	D-1, 23CW3087, DGM Properties, MMRC & NFA - Review and respond to R. Bolt regarding Forest Hill's decree comments	0.20	50.00
03/06/24	TLP	D-1, 23CW3010 - Deller, MMRC & NFA: Review correspondence from R. Bolt regarding decree; forward decree to R. Zivalich and A. Leak	0.30	75.00
03/27/24	TLP	D-1, 23CW3010, Deller MMRC & NFA - Review draft decree; e-mail Applicant's attorney regarding settlement	1.00	250.00
<b>Total Professional Services</b>			<b>4.10</b>	<b>\$ 1,025.00</b>
<b>Total Current Charges</b>				<b>\$ 1,025.00</b>
<b>Previous Balance</b>				<b>\$ 1,095.00</b>
<b>Payments and Credits</b>				
03/19/24	Payment - thank you			1,095.00
<b>Total Payments and Credits</b>				<b>\$ 1,095.00</b>
<b>Summary of Account</b>				
Balance Forward				\$ 1,095.00
Total Current Charges				1,025.00
Less Payments and Credits				<u>1,095.00</u>
<b>Balance Due</b>				<b>\$ 1,025.00</b>



# Industrial Service Solutions

Industrial Service Solutions, LLC

Bay Valve Service

221 North Kuner Road

Brighton, CO 80601

Phone: (303) 364-7667 Fax: (303) 364-2227

*pd on CC  
3/26/24*

## Invoice

Invoice Number: **0058428**

Invoice Date: **3/20/2024**

Ship Date: **3/19/2024**

Payment Terms: **No Terms**

Invoice Due Date: **3/20/2024**

**Sold To:**

FHMD  
14405 W. Colfax Ave., #165  
Golden, CO 80401

**Ship To:**

FHMD  
221 N Kuner Rd  
Brighton, CO 80601-2822

Customer #	Salesperson	Customer P.O.	Order #	Ship Via	EXW
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0000001	House	Verbal Ronda CC	0024579	WILL CALL	
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Ordered	Qty		U/M	Item Code Description	Unit Price	Extension
		Shipped				
1.00		1.00	EACH	Vertical Pump - Shop Svc		
1.00		1.00	EACH	/LABOR-04 Diagnostic Fee	\$1,000.00	\$1,000.00

**PLEASE REFERENCE THIS INVOICE NUMBER ON YOUR PAYMENT AND REMIT TO:**

**MAIL:**  
Industrial Service Solutions  
Dept LA 23304  
Pasadena, CA 91185-3304

**ACH:**  
Bank of the West  
Acct No.: 045468972  
Routing No.: 121100782

Net Invoice:	\$1,000.00
Discount Amount	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>\$1,000.00</b>

BAY VALVE SERVICE AND ENGINEERIN  
4385 S 133RD ST  
TUKWILA, WA 98168  
206-267-3900

BAY VALVE SERVICE AND ENGINEER

Date: 03/27/2024 12:14:34 PM

CREDIT CARD SALE

VISA  
CARD NUMBER: \*\*\*\*\*4851 K  
  
TOTAL AMOUNT: \$1,000.00  
  
APPROVAL CD: 027618  
RECORD #: 000  
CLERK ID: BVSDENV01  
INVOICE #: 58428

Thank you!

Customer Copy

MAPS, Inc.

2241 S DEFRAME CT  
LAKEWOOD, CO 80228

# Invoice

Date	Invoice #
4/1/2024	807

<b>Bill To</b>
Forest Hills Metro District 14405 W. Colfax Avenue, #165 Lakewood, CO 80401

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
45	District Manager - Monthly Contract (40 hrs) - March 2024 - calls w/Admin Asst, review and approve invoices, board meeting prep, calls w/various board members, calls w/EE, manager report, homeowner communications, maintain capital improvements list, update meter/register list, update 2G/4G tracking spreadsheet, review and update board meeting minutes, work w/AMCOBI re: billing and realtor questions, work w/admin re: payables, communications with RESPEC and HROD re: filings, website inquiries/issues and updates, maintain WaterScope software; attend BCWA meeting; eblasts to community regarding various subjects, communicated with owners re: register/meter/upgrade installations, site meeting re: park upgrades and continued communication w/vendor; work w/cleaning person for cleaning of gatehouse and restroom, monitor locate contractor and locates, site visits for various projects, monitor late payments/delinquencies, communications w/Noble re: snow removal; monitor work on infrastructure grant; communications w/Direct Discharge; work with WJE and DD on WWTP mechanical/electrical/structural/roof issues; work w/legal on district issues; track DOLA reporting; attend PFAs CDPHE meeting; communications w/CDPHE; research tree marking vendors; monitor annual reporting to CDPHE for CCR/Biosolids/other reports; monitor Power Systems West onsite/bids; mtg w/DD/EE re: PFAS draft report; mtgs w/EE re: pond 5 culvert road closure issues; research/interview new billing companies and provide to Board; administer Oath for Zinniker and file w/county and DOLA; work with SAM.gov for annual renewal;	61.80	2,781.00

Thank you for your business.	<b>Total</b>	\$2,781.00
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**JIM NOBLE, INC**  
3741 SAGE CIRCLE  
EVERGREEN, COLORADO 80439  
303-674-3334



FHMD SNOW SERVICES INVOICE

FEBRUARY 2024 SNOW SERVICES INVOICE

7,500.00



**JIM NOBLE, INC**

**3741 SAGE CIRCLE**

**EVERGREEN, COLORADO 80439**

**303-674-3334**



FHMD SNOW SERVICES INVOICE

MARCH 2024 SNOW SERVICES INVOICE

7,500.00



NMHolder Financial, Inc.  
9694 Chesapeake  
Street  
Highlands Ranch, CO  
80126 US  
720-496-9343  
nmholderbiz@gmail.co  
m



**BILL TO**

Forest Hills Metropolitan  
District  
Forest Hills Metro District  
14405 West Colfax Avenue,  
#165  
Lakewood, CO 80401

**INVOICE 2024-032**

**DATE 03/31/2024 TERMS Net 20**

**DUE DATE 04/20/2024**

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Administrative Assistant</b> Administrative services (per contract 12.50hrs per week)	1	1,133.00	1,133.00

**TOTAL DUE**

**\$1,133.00**

NMHolder Financial, Inc.  
9694 Chesapeake  
Street  
Highlands Ranch, CO  
80126 US  
720-496-9343  
nmholderbiz@gmail.co  
m



**BILL TO**

Forest Hills Metropolitan  
District  
Forest Hills Metro District  
14405 West Colfax Avenue,  
#165  
Lakewood, CO 80401

**INVOICE 2024-033**

**DATE 03/31/2024 TERMS Net 20**

**DUE DATE 04/20/2024**

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>FHMD-Bookkeeping</b> Monthly 2024 accounting and financial report preparation	1	721.00	721.00

**TOTAL DUE**

**\$721.00**

**Power Systems West**

1805 NW 21st Ave  
 Portland, OR 97209  
 United States  
 Tel.: 503-224-3623



URL: [www.powersystemswest.com](http://www.powersystemswest.com)

To:  
**Forest Hills Metro District**  
 14405 W Colfax Ave  
 Lakewood, CO 80401

Date: 04/01/24  
 Account: C6001427

**Re: Notification of Outstanding Bills**

The following is outstanding in your account as of 04/01/24:

Paymt Due	Days Late	Invoice	Inv Date	Details	Inv Amt	Outstanding	Cum. Sum Outstanding
02/29/24	32	RC2496000547	03/14/24	SI2366003486		-1.30	-1.30
04/25/24		SI2466001040	03/26/24	C6001427,Forest Hills Me	1,024.60	1,024.60	1,023.30
<b>Total</b>						<b>1,023.30</b>	<b>1,023.30</b>

Aging as of 04/01/24:

Current	31-60	Total
\$ 1,024.60	\$ -1.30	\$ 1,023.30

\*Please Note: a negative value is a credit balance for that *line item*\*

*Thank you for including your account number on all correspondence, payments, and remittance*

REMITTANCE ADDRESS:

Power Systems West  
 PO Box 35146 #41022  
 Seattle, WA 98124-5146

For any payment or account inquiries please contact the Accounts Receivable Department at [credit@powersystemswest.com](mailto:credit@powersystemswest.com).



10969 West 30th Avenue; Lakewood, CO 80215

# INVOICE

Date	Invoice No.
4/1/2024	23315

Phone: (303)232-5135  
 Fax: (303)237-2541  
 e-mail: Accounting@pbsllc.net

Bill To:	Ship To:
FHMD Suite 165 14405 W. Colfax Avenue Lakewood, CO 80401	

P.O. No.	DUE DATE
	4/1/2024

Item	Description	Qty	Rate	Amount
Website Upda...	PBSLLC Web Host Service Hosting Security Certification One Year Certification Expires 04/01/2024	1	60.00	60.00
Hosting Services	WordPress hosting One Year Subscription Expires 04/01/2024	12	15.00	180.00
O365 Exchang...	NCE Exchange Online (Plan 1) Annual 8 Seats x 10 months x \$4 each NCE subscriptions expire in February	10	32.00	320.00
O365 One Driv...	NCE Onedrive For Business (Plan 1) Annual 2 Seats x 10 months x \$5.00 each NCE subscriptions expire in February	10	10.00	100.00

<b>Thank you for your business. Please call for all your technology needs. PBS now accepts credit cards.</b>	<b>Subtotal</b>	\$660.00
	<b>Sales Tax (0.0%)</b>	\$0.00
All invoices are due and payable upon receipt. A late fee of \$25 and a monthly finance charge of 1 and 1/2% (18% annually) will be assessed for all invoices not paid in 20 days of the invoice date. In addition to all other sums due, Client agrees to pay all costs, fees and other expenses, including reasonable attorneys fees, incurred by Professional Business Services, LLC to collect amounts due.	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	<b>\$660.00</b>

## Thank You for Scheduling Your Online Payment

noreply@republicservices.com <noreply@republicservices.com>

Wed 3/27/2024 4:09 AM

To:Admin FHMD <admin@fhmd.net>

03/26/2024

Dear Ronda Zivalich,

We are writing to confirm that your payment in the amount of \$209.79 for 305350040977 has been scheduled to occur on 04/14/2024 using your payment method Checking \*\*\*\*\*6576. To view the payment details, [login to your account](#) at RepublicServices.com and view your Payment Activity.

If you have any questions please [contact Customer Service](#) online at RepublicServices.com.

Thank you for being a valued customer and using Republic Services' Online Bill Pay.

Sincerely,  
Republic Services Customer Resource Center

Please do not reply to this message, it was system generated and the mailbox is not monitored.

Disclaimer: This message has been sent under the Republic Services [Terms and Conditions](#) and in accordance with our [Privacy Policy](#).

## Thank You for Your Payment

noreply@republicservices.com <noreply@republicservices.com>

Mon 3/18/2024 8:53 AM

To:Admin FHMD <admin@fhmd.net>

03/16/2024

Dear Ronda Zivalich,

Thank you for your payment of \$194.69 Reference ID 467477241052 for account 305350040977 made on 03/16/2024. Please allow 48 hours for your payment to post to your account.

If you have any questions please [contact Customer Service](#) online at RepublicServices.com.

Thank you for being a valued customer and using Republic Services Online Bill Pay.

Sincerely,  
Republic Services Customer Resource Center

Please do not reply to this message, it was system generated and the mailbox is not monitored.

Disclaimer: This message has been sent under the Republic Services [Terms and Conditions](#) and in accordance with our [Privacy Policy](#).



**Bill To:**

Forest Hills Metropolitan District  
Attn: Ronda Zivalich  
14405 W. Colfax Ave, #165  
Lakewood, CO 80401

**Remit Payment To:**

RESPEC  
Attn: Accounts Receivable  
P.O. Box 725  
Rapid City, SD 57709-0725  
(605) 394-6400, (605) 394-6514 (FAX)

RESPEC Project Number : Client **W0230.24001**  
Contract No. Client Purchase Order  
Invoice Period :  
Project Description : 01/01/2024 - 02/29/2024

Invoice No : **INV-0224-836**  
Invoice Date : 02/29/24  
Payments Terms : NET 30

Forest Hills Metro District 2024

Cost Category	Current Dollars	Dollars Billed to Date
Aug. Plan Water Acct	\$300.00	\$300.00
Labor	\$122.50	\$122.50
<b>Total Costs</b>	<b>\$422.50</b>	<b>\$422.50</b>
<b>Total Amount Due in US Dollars</b>	<b>\$422.50</b>	<b>\$422.50</b>



### Invoice Supporting Information

Cost Category	PLC Desc	RESPEC Project No.	Name	Week Ending Date	Hours	Billing Rate	Amount To Bill	Reference #	Description
Aug. Plan Water Acct		W0230.24001.001					\$300.00		Monthly Augmentation Plan
							<b>\$300.00</b>		
<b>Aug. Plan Water Acct</b>							<b>\$300.00</b>		
Labor	Principal	W0230.24001.003	Leak, Alan J	01/27/24	0.50	\$245.00	\$122.50		Diligence discussion w/ Austin
					<b>0.50</b>		<b>\$122.50</b>		
<b>Labor</b>					<b>0.50</b>		<b>\$122.50</b>		
<b>Total</b>					<b>0.50</b>		<b>\$422.50</b>		





### Task Summary

RESPEC Project ID & Description	Current Hours	Current Dollars	Hours Billed to Date	Dollars Billed to Date
W0230.24001.001 - 2024 - Augmentation Plan Water Accounting		\$300.00		\$300.00
W0230.24001.003 - 2024 - Water Court Cases	0.50	\$122.50	0.50	\$122.50
<b>Overall - Total</b>	<b>0.50</b>	<b>\$422.50</b>	<b>0.50</b>	<b>\$422.50</b>

SaBell's Snow Plowing & Landscape Service Inc.

5555 W. Ohio Ave.  
Lakewood, CO 80226

# Invoice

Date	Invoice #
4/3/2024	28318

Bill To
FOREST HILLS METRO DISTRICT Rhonda Zivalich 14405 W. Colfax Avenue, #165 Lakewood, CO. 80401

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
	RE: 22933 Forest Hills Drive, Golden, CO 80401 MONTHLY LAWN MAINTENANCE April 2024	2,550.00	2,550.00
PAST DUE INVOICES BEAR INTEREST AT 2% PER MONTH OR 24% PER ANNUM. THANK YOU FOR YOUR BUSINESS.		<b>Total</b>	\$2,550.00

# UNCC

UTILITY NOTIFICATION  
CENTER OF COLORADO

P.O. Box 208903, Dallas, TX 75320-8903  
OFC (303) 232-1991 FAX (303) 234-1712

# invoice

"IT'S THE LAW, CALL BEFORE YOU DIG"

To:

FOREST HILLS METRO DISTRICT  
ATTN: RONDA ZIVALICH  
14405 W COLFAX AVE, #165  
LAKEWOOD, CO 80401

Invoice #: 224030559  
Invoice Date: 03/31/24  
Invoice for March 2024  
P.O.# 4506184051  
Due Date: Upon Receipt  
Member ID: 29530

Qty	Item	ID/Description	Price	Extension
1	1	RTL Transmissions FRHL01	1.29	1.29

Amount Due 1.29

PLEASE INCLUDE MEMBER ID NUMBER AND INVOICE NUMBER ON CHECK.  
PLEASE MAKE CHECKS PAYABLE TO UTILITY NOTIFICATION CENTER OF COLORADO OR UNCC.

EFFECTIVE JANUARY 1, 2024, THE PER TRANSMISSION RATE  
WILL BE \$1.29

PLEASE NOTE OUR ACCOUNTS PAYABLE ADDRESS IS:  
Utility Notification Center of Colorado P.O. Box 208903, Dallas, TX 75320-8903



**INVOICE**

Remit To:  
 P.O. Box 9004  
 Gurnee, IL 60031-9004  
 TEL: (847) 689-3000  
 FAX: (847) 689-3001  
 TOLL FREE: 1-800-493-9876  
 F.E.I.N.: 75-2007383

INVOICE NO.	PAGE NO.
INV00307023	1 of 1
CUSTOMER NO.	DATE
673449	03/15/24

View online at: <http://usabluebook.billtrust.com>  
 Web Enrollment Token: HXH LQD WXP

**BILL TO:** 673449

**SHIP TO:** 673449-4

FOREST HILLS METRO DIST  
 14405 W Colfax Ave Ste 165  
 Lakewood CO 80401  
 USA

FOREST HILLS METRO DIST  
 6598 Buttercup Dr Unit 3  
 Wellington CO 80549-2289  
 USA

Ordered by: Michele Funk

Attention: Michele Funk

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA		
Chemical pumps	03/15/24	SF	N30	AVATAX	SO3306164	44	Fixed	FEDEXGRND		
USA STOCK NO.	DESCRIPTION			ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
76989	Stenner #3 Pump Tube with Ends; Pack of 2			1	1	0	PK	48.95	PK	48.95
75739	Stenner Suction Line Strainer w/Ceramic Weight; 3/8" (ST138)			2	2	0	ea	32.32	ea	64.64

**THANK YOU for your business!**  
 1.5% MONTHLY FINANCE CHARGE  
 ON AMOUNTS 30 DAYS PAST DUE  
 Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
113.59	0.00	0.00	0.00	23.75	137.34

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred; plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due.

Please Detach and Return Bottom Portion to Ensure Proper Credit to Your Account



**\*\*\*\*IMPORTANT\*\*\*\***

Please include this customer #  
 on the face of your remittance check.

INVOICE NO.	CUSTOMER NO.	DATE	TOTAL
INV00307023	673449	03/15/24	137.34

FOREST HILLS METRO DIST  
 14405 W Colfax Ave Ste 165  
 Lakewood CO 80401  
 USA

**REMITTANCE ADDRESS**

  
 USABlueBook  
 P.O. Box 9004  
 Gurnee, IL 60031-9004



**INVOICE**

Remit To:  
 P.O. Box 9004  
 Gurnee, IL 60031-9004  
 TEL: (847) 689-3000  
 FAX: (847) 689-3001  
 TOLL FREE: 1-800-493-9876  
 F.E.I.N.: 75-2007383

INVOICE NO.	PAGE NO.
INV00306931	1 of 1
CUSTOMER NO.	DATE
673449	03/15/24

View online at: <http://usabluebook.billtrust.com>  
 Web Enrollment Token: HXH LQD WXP

**BILL TO:** 673449

**SHIP TO:** 673449-4

FOREST HILLS METRO DIST  
 14405 W Colfax Ave Ste 165  
 Lakewood CO 80401  
 USA

FOREST HILLS METRO DIST  
 6598 Buttercup Dr Unit 3  
 Wellington CO 80549-2289  
 USA

Ordered by: Michele Funk

Attention: Michele Funk

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA		
Chemical pumps	03/15/24	SF	N30	AVATAX	SO3306192	76	Fixed	FEDEXGRND		
USA STOCK NO.	DESCRIPTION			ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
75739	Stenner Suction Line Strainer w/Ceramic Weight; 3/8" (ST138)			1	1	0	ea	32.32	ea	32.32

**THANK YOU for your business!**  
 1.5% MONTHLY FINANCE CHARGE  
 ON AMOUNTS 30 DAYS PAST DUE  
 Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
32.32	0.00	0.00	0.00	0.00	32.32

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred; plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due.

Please Detach and Return Bottom Portion to Ensure Proper Credit to Your Account



**\*\*\*\*IMPORTANT\*\*\*\***

Please include this customer #  
 on the face of your remittance check.

INVOICE NO.	CUSTOMER NO.	DATE	TOTAL
INV00306931	673449	03/15/24	32.32

FOREST HILLS METRO DIST  
 14405 W Colfax Ave Ste 165  
 Lakewood CO 80401  
 USA

**REMITTANCE ADDRESS**

  
 USABlueBook  
 P.O. Box 9004  
 Gurnee, IL 60031-9004



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
FOREST HILLS METRO DISTRICT 14405 W COLFAX AVE # 165 LAKEWOOD CO 80401-3247	53-2543913-6	03/25/2024
	STATEMENT NUMBER	STATEMENT DATE
	867612259	03/05/2024
		AMOUNT DUE
		<b>\$2,139.31</b>

**QUESTIONS ABOUT YOUR BILL?**

See our website: [xcelenergy.com](http://xcelenergy.com)  
 Please Call: 1-800-481-4700  
 Fax: 1-800-311-0050  
 Or write us at: XCEL ENERGY  
 PO BOX 8  
 EAU CLAIRE WI 54702-0008

**ACCOUNT BALANCE** *(Balance de su cuenta)*

Previous Balance	As of 02/01	\$2,707.83
Payment Received	Auto Pay 02/26	-\$2,707.83 <b>CR</b>
Balance Forward		<b>\$0.00</b>
Current Charges		\$2,139.31
<b>Amount Due</b> <i>(Cantidad a pagar)</i>		<b>\$2,139.31</b>

**PREMISES SUMMARY**

PREMISES NUMBER	PREMISES IDENTIFIER	PREMISES DESCRIPTOR	CURRENT BILL
300694302	HILL & DALE RD WELL #2 _		\$41.92
300802554	22205 FOREST HILLS DR UNIT WELL-3		\$32.16
300996243	EASTWOOD DR W ENTRANCE GATE _		\$16.92
301104477	22933 FOREST HILLS DR BLDG SEWA		\$998.56
301112319	1048 EASTWOOD UNIT 9-WELL		\$52.94
301255445	23199 SHINGLE CREEK RD BLDG CHLO		\$424.70
301257430	22004 ANASAZI WAY BLDG A		\$14.69
301260646	860 HILL AND DALE RD UNIT PUMP		\$111.95
301297992	FOREST HILLS DR WELL #5 _		\$54.60
301297999	GRAPEVINE RD TRACT C SEWAGE LI _		\$94.28
301557604	22864 FOREST HILLS DR BLDG GUAR		\$84.79
301565481	1008 EASTWOOD UNIT 8-WELL		\$12.69
301600124	FOREST HILLS DR WELL #4 _		\$83.15
301901666	ANASAZI WAY TRACT H RECIRCULAT _		\$93.13
301901714	FOREST HILLS DR TRACT N WATER _		\$22.83
<b>Total</b>			<b>\$2,139.31</b>

002671 1/9



**INFORMATION ABOUT YOUR BILL**

Thank you for your payment.

RETURN BOTTOM PORTION WITH PAYMENT ONLY • PLEASE DO NOT INCLUDE OTHER REQUESTS • SEE BACK OF BILL FOR CONTACT METHODS



Please help our neighbors in need by donating to Energy Outreach Colorado. Please mark your donation amount on the back of this payment stub and CHECK THE RED BOX under your address below.

AB 02 002671 37762 G 9 A



FOREST HILLS METRO DISTRICT  
 14405 W COLFAX AVE # 165  
 LAKEWOOD CO 80401-3247

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
53-2543913-6	03/25/2024	<b>\$2,139.31</b>	Automated Bank Payment

Your bill is paid through an automated bank payment plan.

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

XCEL ENERGY  
 P.O. BOX 660553  
 DALLAS TX 75266-0553



**Forest Hills Metro District**  
**Balance Sheet**  
As of March 31, 2024

	{12} General Fund	{15} Debt Service	{14} Capital Projects	{16} Water & Sewer	Total
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
12-1000 · First Bank - Checking (GF)	\$ 34,808.69	\$ -	\$ -	\$ -	\$ 34,808.69
16-1000 · First Bank - Checking (WS)				215,374.29	215,374.29
12-1150 · Colotrust	393,706.26				393,706.26
12-1160 · Colotrust - CTF	5,715.49				5,715.49
14-1160 · Colotrust			4,627.12		4,627.12
15-1150 · Colotrust (DS)	-	11,574.27			11,574.27
<b>Total Checking/Savings</b>	<b>434,230.44</b>	<b>11,574.27</b>	<b>4,627.12</b>	<b>215,374.29</b>	<b>665,806.12</b>
<b>Accounts Receivable</b>					
16-1300 · A/R - Customers	-			7,527.44	7,527.44
16-1305 Allowance for doubtful accounts				-	-
<b>Total Accounts Receivable</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,527.44</b>	<b>7,527.44</b>
<b>Other Current Assets</b>					
<b>Cash with County Treasurer</b>					
12-1200 - Cash with County Treasurer	-				-
12-1310 Property taxes receivable					-
15-1310 Property taxes receivable					-
12-1400 - Prepaid Expenses	6,641.66				6,641.66
16-1400 - Prepaid Expenses				7,945.33	7,945.33
<b>Total Cash with County Treasurer</b>	<b>6,641.66</b>	<b>-</b>	<b>-</b>	<b>7,945.33</b>	<b>14,586.99</b>
<b>Intercompany Transactions</b>					
12-1450 · Due from Other Funds	29,594.77				29,594.77
14-1450 · Due to/from other Funds			-		-
15-1450 · Due from other Funds (DS)		54,438.40			54,438.40
16-1450 · Due from other Funds (WS)				(84,033.17)	(84,033.17)
17-1450 · Due from other Funds (CTF)				-	-
<b>Total Intercompany Transactions</b>	<b>29,594.77</b>	<b>54,438.40</b>	<b>-</b>	<b>(84,033.17)</b>	<b>-</b>
<b>Total Other Current Assets</b>	<b>29,594.77</b>	<b>54,438.40</b>	<b>-</b>	<b>(84,033.17)</b>	<b>-</b>
<b>Total Current Assets</b>	<b>470,466.87</b>	<b>66,012.67</b>	<b>4,627.12</b>	<b>146,813.89</b>	<b>687,920.55</b>
<b>Fixed Assets</b>					
12-1500 - Security Gates	-				-
12-1710 - Construction in Progress			-		-
14-1710 · Streets			2,571,908.16		2,571,908.16
14-1720 · Erosion System			61,089.00		61,089.00
14-1730 · Landscaping			167,887.00		167,887.00
14-1740 · Recreation			389,793.75		389,793.75
14-1750 · Accumulated Depreciation			(1,974,804.50)		(1,974,804.50)
16-1700 - Construction in Progress				162,915.56	162,915.56
16-1750 · Accumulated Depreciation (WS)				(3,037,273.46)	(3,037,273.46)
16-1760 · Water System				3,241,063.24	3,241,063.24
16-1770 · Sewer System				2,693,502.94	2,693,502.94
<b>Total Fixed Assets</b>	<b>-</b>	<b>-</b>	<b>1,215,873.41</b>	<b>3,060,208.28</b>	<b>4,276,081.69</b>
<b>Other Assets</b>					
15-1510 · Original Issue Discount		-			-
16-1950 - Loan Proceeds Receivable				-	-
15-1900 - Amount provided for Debt		1,622,318.75			1,622,318.75
<b>Total Other Assets</b>	<b>-</b>	<b>1,622,318.75</b>	<b>-</b>	<b>-</b>	<b>1,622,318.75</b>
<b>TOTAL ASSETS</b>	<b>\$ 470,466.87</b>	<b>\$ 1,688,331.42</b>	<b>\$ 1,220,500.53</b>	<b>\$ 3,207,022.17</b>	<b>\$ 6,586,320.99</b>

**Forest Hills Metro District**  
**Balance Sheet**  
As of March 31, 2024

	{12} General Fund	{15} Debt Service	{14} Capital Projects	{16} Water & Sewer	Total
<b>LIABILITIES &amp; EQUITY</b>					
<b>Liabilities</b>					
<b>Current Liabilities</b>					
<b>Accounts Payable</b>					
12-2000 · Accounts Payable	\$ 20,247.00	\$ -			\$ 20,247.00
14-2000 · Accounts Payable (CP)	-		\$ -		-
12-2005 · Credit Card Payable	83.90				83.90
14-2005 · Retainage Payable (CP)			-		-
15-2000 · Accounts Payable (DS)		-			-
16-2000 · Accounts Payable (WS)				27,895.82	27,895.82
<b>Total Accounts Payable</b>	<u>20,330.90</u>	<u>-</u>	<u>-</u>	<u>27,895.82</u>	<u>48,226.72</u>
<b>Other Current Liabilities</b>					
12-2010 · Deposit in Lieu of Surety Bond	1,000.00				1,000.00
15-2016 - Bonds payable - short term		107,000.00			107,000.00
16-2016 - DWRf - short term				23,324.88	23,324.88
12-2020 Property taxes deferred	-				-
15-2020 Property taxes deferred		-			-
15-2025 · Accrued Interest		3,318.95			3,318.95
16-2025 · Accrued Interest				1,301.98	1,301.98
15-2050 - Construction deposit				-	-
<b>Total Other Current Liabilities</b>	<u>1,000.00</u>	<u>110,318.95</u>	<u>-</u>	<u>24,626.86</u>	<u>135,945.81</u>
<b>Total Current Liabilities</b>	21,330.90	110,318.95	-	52,522.68	184,172.53
<b>Long Term Liabilities</b>					
15-2015 · Bonds Payable - Long Term		1,512,000.00			1,512,000.00
16-2015 · DWRf - Long Term				516,957.33	516,957.33
15-2040 - Investment in Fixed Assets			-		-
<b>Total Long Term Liabilities</b>	<u>-</u>	<u>1,512,000.00</u>	<u>-</u>	<u>516,957.33</u>	<u>2,028,957.33</u>
<b>Total Liabilities</b>	<u>21,330.90</u>	<u>1,622,318.95</u>	<u>-</u>	<u>569,480.01</u>	<u>2,213,129.86</u>
<b>Equity</b>					
12-3080 · Retained Earnings	324,807.97				324,807.97
14-3060 - Net Investment in Capital Assets (CP)			1,215,873.41		1,215,873.41
14-3080 · Retained Earnings (CP)			4,536.27		4,536.27
15-3060 - Net Investment in Capital Assets (DS)					-
15-3080 · Retained Earnings (DS)		11,416.62			11,416.62
16-3060 · Net Assets - Invstd Captl Asset				2,519,926.07	2,519,926.07
16-3080 · Retained Earnings (WS)				83,191.39	83,191.39
Net Income	124,328.00	54,595.85	90.85	34,424.70	213,439.40
<b>Total Equity</b>	<u>449,135.97</u>	<u>66,012.47</u>	<u>1,220,500.53</u>	<u>2,637,542.16</u>	<u>4,373,191.13</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>\$ 470,466.87</u>	<u>\$ 1,688,331.42</u>	<u>\$ 1,220,500.53</u>	<u>\$ 3,207,022.17</u>	<u>\$ 6,586,320.99</u>



**FOREST HILLS METROPOLITAN DISTRICT**  
**2022 Actual, 2023 Actual, 2024 YTD and Budget**  
As of March 31, 2024, Preliminary

	2022		2023		2024	
	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
<b>General Fund:</b>						
Total Revenue	402,579	402,069	432,123	393,607	180,693	509,830
Total Expenditures	(272,788)	(326,118)	(288,059)	(314,950)	(56,287)	(312,756)
<b>Net Revenue (Expenditures)</b>	<b>129,791</b>	<b>75,951</b>	<b>144,064</b>	<b>78,657</b>	<b>124,406</b>	<b>197,074</b>
<b>Interfund Transfers</b>	<b>(250,000)</b>	<b>-</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>-</b>	<b>(250,000)</b>
<b>Water &amp; Sewer Fund:</b>						
Total Revenue	521,338	530,124	559,798	498,968	141,273	602,692
Total Expenditures	(1,003,613)	(514,054)	(513,137)	(506,859)	(113,065)	(642,092)
<b>Net Revenue (Expenditures)</b>	<b>(482,275)</b>	<b>16,070</b>	<b>46,661</b>	<b>(7,891)</b>	<b>28,208</b>	<b>(39,400)</b>
<b>Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Fund:</b>						
Total Revenue	5,453	300	5,978	2,000	90	2,000
Total Expenditures	(511,573)	(700,000)	(241,504)	-	-	(40,000)
<b>Net Revenue (Expenditures)</b>	<b>(506,120)</b>	<b>(699,700)</b>	<b>(235,526)</b>	<b>2,000</b>	<b>90</b>	<b>(38,000)</b>
<b>Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
<b>Debt Fund:</b>						
Total Revenue	152,959	151,662	154,290	150,434	55,424	156,159
Total Expenditures	(149,625)	(149,810)	(149,070)	(149,327)	(829)	(149,695)
<b>Net Revenue (Expenditures)</b>	<b>3,334</b>	<b>1,852</b>	<b>5,220</b>	<b>1,107</b>	<b>54,595</b>	<b>6,464</b>
<b>Combined Funds:</b>						
Total Revenue	1,082,329	1,084,155	1,152,189	1,045,009	377,480	1,270,681
Total Expenditures	(1,937,599)	(1,689,982)	(1,191,770)	(971,136)	(170,181)	(1,144,543)
<b>Net Revenue (Expenditures)</b>	<b>(855,270)</b>	<b>(605,827)</b>	<b>(39,581)</b>	<b>73,873</b>	<b>207,299</b>	<b>126,138</b>
<b>Fund Balance End of Year:</b>						
General	234,244	284,634	361,178	260,150	361,178	260,150
Capital	134,292	5,683	6,196	76,692	6,196	76,692
Water & Sewer	(495,760)	103,088	35,774	150,500	35,774	150,500
<b>Total</b>	<b>(127,224)</b>	<b>393,405</b>	<b>403,148</b>	<b>487,342</b>	<b>403,148</b>	<b>487,342</b>
<b>Debt Fund Balance</b>	<b>51,425</b>	<b>-</b>	<b>51,425</b>	<b>18,001</b>	<b>-</b>	<b>-</b>
<b>Assessed Value</b>		<b>10,456,000</b>		<b>10,161,049</b>		<b>10,161,049</b>
<b>Mill Levies:</b>						
General		34.110		35.066		35.066
Debt		14.500		14.800		14.800
<b>Total</b>		<b>48.610</b>		<b>49.866</b>		<b>49.866</b>
<b>Minimum Emergency Reserves</b>		\$ 50,699		\$ 29,134		\$ 34,336

**FOREST HILLS METROPOLITAN DISTRICT**

**2023 Actual and 2024 YTD and Budget**

**GENERAL FUND**

**As of March 31, 2024, Preliminary**

**2024**

	2023		Mar Actual	Actual Jan-Mar	Estimate Apr -Dec	2024 Projection	Actual to Budget Percentage	Adopted Budget	Projected Variance Favorable / (Unfavorable)
	March	Jan-Dec							
<b>Revenue:</b>									
Property Taxes	122,895	356,309	160,704	160,704	291,915	452,619	36%	452,619	-
Specific Ownership Taxes	3,037	37,486	3,285	9,415	10,585	20,000	47%	20,000	-
Conservation Trust Fund	780	2,657	648	648	1,352	2,000	32%	2,000	-
Loan Payment - W/S Fund - 5 Year			1,111	3,333	10,000	13,333	25%	13,333	-
Loan Payment - W/S Fund - 10 Year			424	1,272	3,819	5,091	25%	5,091	-
Loan Payment - W/S Fund - 10 Year			566	1,698	5,089	6,787	25%	6,787	-
Interest, Grants, Other	1,398	35,671	1,538	3,623	6,377	10,000	36%	10,000	-
<b>Total Revenue</b>	<b>128,110</b>	<b>432,123</b>	<b>168,276</b>	<b>180,693</b>	<b>329,137</b>	<b>509,830</b>	<b>35%</b>	<b>509,830</b>	<b>-</b>
<b>Expenditures:</b>									
Administration	4,487	40,840	5,360	11,377	37,990	49,367	24%	46,956	(2,411)
Contractors	4,891	27,693	2,825	8,388	12,612	21,000	40%	21,000	-
Other Expenses	154	5,004	287	977	3,623	4,600	21%	4,600	-
Maintenance Expense	9,533	110,067	7,884	24,187	100,097	124,284	22%	109,200	(15,084)
Repairs and Improvements	-	104,455	-	11,358	131,000	142,358	9%	131,000	(11,358)
<b>Total Expenditures</b>	<b>19,065</b>	<b>288,059</b>	<b>16,356</b>	<b>56,287</b>	<b>285,322</b>	<b>341,609</b>	<b>18%</b>	<b>312,756</b>	<b>(28,853)</b>
<b>Revenue in Excess of Expenditures Before Transfers</b>	<b>109,045</b>	<b>144,064</b>	<b>151,920</b>	<b>124,406</b>	<b>43,815</b>	<b>168,221</b>		<b>197,074</b>	<b>(28,853)</b>
Transfer (to) from W&S Fund		(76,863)	-	-	-	-		-	
Transfer to (from) Capital Projects Fund		(100,000)	-	-	(250,000)	(250,000)		(250,000)	250,000
<b>Revenue in Excess of Expenditures After Transfers</b>	<b>109,045</b>	<b>(32,799)</b>	<b>151,920</b>	<b>124,406</b>	<b>(206,185)</b>	<b>(81,779)</b>		<b>(52,926)</b>	
Fund Balance Beginning of Year	60,029	259,487	199,174	226,688	226,688	226,688		255,606	
<b>Fund Balance End of Year</b>	<b>169,074</b>	<b>226,688</b>	<b>351,094</b>	<b>351,094</b>	<b>20,503</b>	<b>144,909</b>		<b>202,680</b>	
* See Detail on page 2									
	<b>2018</b>	<b>2019</b>	<b>2020</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	
<b>ASSESSED VALUATION</b>	8,958,166	8,963,176	9,276,027		9,288,892	9,291,512	10,161,049	12,452,724	
<b>MILLS</b>	24.285	24.285	24.285		24.285	34.110	35.066	36.347	
<b>REVENUE</b>	217,549	217,671	225,268		225,581	316,933	356,307	452,619	

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**GENERAL FUND DETAIL**  
**As of March 31, 2024, Preliminary**

	2024							Adopted Budget
	2023		March	Actual	Estimate	Actual to Budget		
	March	Jan-Dec	Actual	Jan-Mar	Apr-Dec	Projection	Percentage	
<b>Administration Detail:</b>								
District Manager	1,199	14,154	1,391	4,542	10,290	14,832	31%	14,832
Administrative Assistant	550	6,600	567	1,451	5,347	6,798	21%	6,798
Accountant	350	4,200	361	1,083	3,243	4,326	25%	4,326
County Treasurer Fees	1,843	5,346	2,411	2,411	10,000	12,411	24%	10,000
Insurance and Bonds	545	6,540	630	1,890	4,610	6,500	29%	6,500
Audit		4,000		-	4,500	4,500	0%	4,500
<b>Total Administration</b>	<b>4,487</b>	<b>40,840</b>	<b>5,360</b>	<b>11,377</b>	<b>37,990</b>	<b>49,367</b>	<b>24%</b>	<b>46,956</b>
<b>Contractors Detail:</b>								
Legal	5,111	20,027	2,825	7,188	7,812	15,000	48%	15,000
Legal - Election expense		206		-	-	-	#DIV/0!	-
Engineering	(220)	7,460		1,200	4,800	6,000	20%	6,000
<b>Total Contractors</b>	<b>4,891</b>	<b>27,693</b>	<b>2,825</b>	<b>8,388</b>	<b>12,612</b>	<b>21,000</b>	<b>40%</b>	<b>21,000</b>
<b>Other Expenses Detail:</b>								
Telephone	39	462	40	120	380	500	24%	500
Mailbox		372	31	93	257	350	27%	350
<b>Memership Dues</b>								
SDA	67	804	54	162	688	850	19%	850
Website/Email hosting		1,226		-	1,000	1,000	0%	1,000
Office Supplies		858		-	600	600	0%	600
Bank Fees	20	280	60	100	200	300	33%	300
Meetings/ZOOM		161		172	328	500	34%	500
Utilities	28	841	102	330	170	500	66%	500
Loan Payable - Water/Sewer Fund		-		-	-	-	#DIV/0!	-
Grant Expense - Water/Sewer Fund		-		-	-	-	#DIV/0!	-
<b>Total Other Expenses</b>	<b>154</b>	<b>5,004</b>	<b>287</b>	<b>977</b>	<b>3,623</b>	<b>4,600</b>	<b>21%</b>	<b>4,600</b>
<b>Maintenance Detail:</b>								
General Maintenance	1,678	13,765	195	784	11,216	12,000	7%	12,000
Landscaping - T & M					5,000	5,000		5,000
Landscape Maintenance		25,310		-	21,000	21,000	0%	21,000
Community Clean Up		-		-	-	-	#DIV/0!	-
Restroom Cleaning	105	1,385	105	420	480	900	47%	900
Snow Removal	7,500	52,500	7,500	22,500	45,000	67,500	43%	52,500
Sand/Salt		5,400		-	6,300	6,300	0%	6,300
Street Sweeping		4,568		-	6,000	6,000	0%	6,000
Security Gates	250	7,139	84	483	5,101	5,584	9%	5,500
<b>Total Maintenance</b>	<b>9,533</b>	<b>110,067</b>	<b>7,884</b>	<b>24,187</b>	<b>100,097</b>	<b>124,284</b>	<b>22%</b>	<b>109,200</b>
<b>Repairs and Improvements Detail:</b>								
2022 Projects		-		-	-	-	#DIV/0!	-
2023 Eastwood Emergency Gate Improvement		-		-	-	-	#DIV/0!	-
2023 Projects		59,455		-	-	-	#DIV/0!	-
Loan (1% interest) 5 years - W/S Fund	-	45,000		-	-	-	#DIV/0!	-
2023 Sign Project - finished in 2024				11,358		11,358	#DIV/0!	-
Other Improvements 2024					25,000	25,000	0%	25,000
Community Surveillance					1,000	1,000	0%	1,000
2024 Park Improvements					75,000	75,000	0%	75,000
Fire Mitigation Assessment					30,000	30,000	0%	30,000
<b>Total Repairs and Improvements</b>	<b>-</b>	<b>104,455</b>	<b>-</b>	<b>11,358</b>	<b>131,000</b>	<b>142,358</b>	<b>9%</b>	<b>131,000</b>

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**WATER AND SEWER FUND**  
**As of March 31, 2024, Preliminary**

	2023		2024					Actual to Budget Percentage	Adopted Budget	Projected Variance Favorable / (Unfavorable)
	March	Jan-Dec	March	Actual	Estimate	Projection				
	Actual	Jan-Mar	Apr-Dec							
<b>Revenue:</b>										
Water Use Fees	1,220	34,848	(12)	4,056	20,290	24,346	17%	24,346	-	
Water Service Fees	13,764	165,173	15,829	43,357	146,586	189,943	23%	189,943	-	
Sewer Service Fees	18,130	217,546	20,850	57,110	193,093	250,203	23%	250,203	-	
Availability of Service		960		-	-	-	#DIV/0!		-	
Grant Income - General Fund							#DIV/0!		-	
Interfund Loan (1% interest) 5 years - GF	-	45,000		-	-	-	#DIV/0!		-	
Interfund Loan (1% interest) 5 years - GF		60,000		-	-	-	#DIV/0!		-	
Interest & Other	120	25,171	1,280	3,450	1,550	5,000	69%	5,000	-	
Infrastructure Capital Fee		11,100	11,100	33,300	99,900	133,200	25%	133,200	-	
<b>Total Revenue</b>	<b>33,234</b>	<b>559,798</b>	<b>49,047</b>	<b>141,273</b>	<b>461,419</b>	<b>602,692</b>	<b>23%</b>	<b>602,692</b>	<b>-</b>	
<b>Expenditures:</b>										
Administration	3,071	43,861	3,573	10,816	37,730	48,546	22%	48,546	-	
Contractors	9,821	114,583	22,528	56,118	103,632	159,750	35%	159,750	-	
Water System R&M	3,571	221,744	5,987	40,096	243,700	283,796	14%	283,796	-	
Sewer System R&M	7,588	132,949	617	6,035	143,965	150,000	4%	150,000	-	
Repairs and Improvements	-	-	-	-	-	-	#DIV/0!	-	-	
<b>Total Expenditures</b>	<b>24,051</b>	<b>513,137</b>	<b>32,705</b>	<b>113,065</b>	<b>529,027</b>	<b>642,092</b>	<b>18%</b>	<b>642,092</b>	<b>-</b>	
* See Detail on page 2										
<b>Revenue in Excess of Expenditures Before Transfers</b>	<b>9,183</b>	<b>46,661</b>	<b>16,342</b>	<b>28,208</b>	<b>(67,608)</b>	<b>(39,400)</b>		<b>(39,400)</b>	<b>-</b>	
Transfer from GF	-	-	-	-	-	-		-		
Transfer (to) CPF	-	-	-	-	-	-		-		
<b>Revenue in Excess of Expenditures After Transfers</b>	<b>9,183</b>	<b>46,661</b>	<b>16,342</b>	<b>28,208</b>	<b>(67,608)</b>	<b>(39,400)</b>		<b>(39,400)</b>		
<b>Capitalized Expense</b>		-								
Fund Balance Beginning of Year	22,840	147,768	206,295	194,429	194,429	194,429		169,328		
<b>Fund Balance End of Year</b>	<b>\$ 32,023</b>	<b>\$ 194,429</b>	<b>\$ 222,637</b>	<b>\$ 222,637</b>	<b>\$ 126,821</b>	<b>\$ 155,029</b>		<b>\$ 129,928</b>	<b>\$ -</b>	

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**WATER AND SEWER FUND DETAIL**  
**As of March 31, 2024, Preliminary**

	2024							Actual to Budget Percentage	Adopted Budget	Projected Variance Favorable / (Unfavorable)
	2023		March	Actual	Estimate	Projection	Budget			
	March	Jan-Dec	Actual	Jan-Mar	Apr-Dec					
<b>Administration:</b>										
District Manager	1,125	14,154	1,391	4,542	10,290	14,832	31%	14,832	-	
Administrative Assistant	550	6,600	567	1,451	5,347	6,798	21%	6,798	-	
Accountant	350	4,200	361	1,083	3,243	4,326	25%	4,326	-	
Billing	570	6,872	610	1,792	6,958	8,750	20%	8,750	-	
Insurance and Bonds	416	5,176	529	1,713	4,787	6,500	26%	6,500	-	
Permits		1,849		-	2,000	2,000	0%	2,000	-	
Dues & Subscription	60	970	115	235	485	720	33%	720	-	
UNCC		15		-	120	120	0%	120	-	
Audit		4,000		-	4,500	4,500	0%	4,500	-	
Office Supplies		25		-	-	-	#DIV/0!	-	-	
<b>Total Administration</b>	<b>3,071</b>	<b>43,861</b>	<b>3,573</b>	<b>10,816</b>	<b>37,730</b>	<b>48,546</b>	<b>22%</b>	<b>48,546</b>	<b>-</b>	
<b>Contractors:</b>										
Legal and Water Rights										
Attorney (Hamre)	1,033	9,670	1,025	2,120	2,880	5,000	42%	5,000	-	
Engineer (Respec)	790	7,069	423	798	6,202	7,000	11%	7,000	-	
Reservoir Diligence Review & Documents					5,000	5,000	0%	5,000	-	
General Fund Loan Closing Costs					-	-	#DIV/0!	-	-	
Engineering	1,270	19,390	10,005	23,055	(21,555)	1,500	1537%	1,500	-	
Utility Locates	380	2,278	75	210	2,790	3,000	7%	3,000	-	
Curb Stop Locates					6,250	6,250	0%	6,250	-	
Operator	6,348	76,176	11,000	29,935	102,065	132,000	23%	132,000	-	
<b>Total Contractors</b>	<b>9,821</b>	<b>114,583</b>	<b>22,528</b>	<b>56,118</b>	<b>103,632</b>	<b>159,750</b>	<b>35%</b>	<b>159,750</b>	<b>-</b>	
<b>Water System R&amp;M:</b>										
Water Rights Memberships										
BCWA		4,665		4,779	1,221	6,000	80%	6,000	-	
Utilities	2,560	33,738	2,038	7,370	30,630	38,000	19%	38,000	-	
Testing	44	6,634	24	92	4,908	5,000	2%	5,000	-	
Maintenance	912	69,655	1,824	13,357	26,643	40,000	33%	40,000	-	
Replacement Meters		5,257		-	10,000	10,000	0%	10,000	-	
2G/4G Meter Upgrade		25,478		-	-	-	#DIV/0!	-	-	
Monitoring/alarms		-		-	2,000	2,000	0%	2,000	-	
Static Level Monitoring Equipment		-		-	-	-	#DIV/0!	-	-	
Meter Reading	55	660	39	961	1,000	4%	1,000	-		
Chemicals		-		-	4,000	4,000	0%	4,000	-	
Pond 4 Cleaning		4,200		-	-	-	#DIV/0!	-	-	
Pond 5 Cleaning		34,350		-	-	-	#DIV/0!	-	-	
Pond 1 Inlet Excavation				-	10,000	10,000	0%	10,000	-	
Pond Contract/Maintenance - General				-	1,000	1,000	0%	1,000	-	
Pond Specialized				-	1,000	1,000	0%	1,000	-	
Pond Bubblers/Compressor/Equipment Replacement				1,961	(161)	1,800	109%	1,800	-	
Annual Generator Maintenance				-	2,000	2,000	0%	2,000	-	
BPS Monitoring Subscription via Dakota Pump				-	1,200	1,200	0%	1,200	-	
Well #1 Replacement Pump				-	5,000	5,000	0%	5,000	-	
Infrastructure Fee - Transfer to Infrastructure Fund				6,195	87,045	93,240	7%	93,240	-	
SRF Loan Payment		37,107		-	37,345	37,345	0%	37,345	-	
General Fund Loan Payment - 5 Years			1,111	3,333	10,000	13,333	-	13,333	-	
General Fund Loan Payment - 10 Years			424	1,272	3,819	5,091	-	5,091	-	
General Fund Loan Payment - 10 Years			566	1,698	5,089	6,787	25%	6,787	-	
<b>Total Water System R&amp;M</b>	<b>3,571</b>	<b>221,744</b>	<b>5,987</b>	<b>40,096</b>	<b>243,700</b>	<b>283,796</b>	<b>14%</b>	<b>283,796</b>	<b>-</b>	
<b>Sewer System R&amp;M:</b>										
Maintenance	7,588	10,033	330	1,584	28,416	30,000	5%	30,000	-	
Replacement of Feed Pump		28,787		-	-	-	#DIV/0!	-	-	
Clean and Video		16,795		-	15,000	15,000	0%	15,000	-	
Slipline Repairs		-		-	10,000	10,000	0%	10,000	-	
WWTP Upgrade		19,530		-	-	-	#DIV/0!	-	-	
Sludge Hauling		30,014		-	60,000	60,000	0%	60,000	-	
Testing		2,802	287	785	9,215	10,000	8%	10,000	-	
Chemicals		24,988		3,666	21,334	25,000	15%	25,000	-	
<b>Total Sewer System R&amp;M</b>	<b>7,588</b>	<b>132,949</b>	<b>617</b>	<b>6,035</b>	<b>143,965</b>	<b>150,000</b>	<b>4%</b>	<b>150,000</b>	<b>-</b>	
<b>Repairs and Improvements Detail:</b>										
Booster Pump Station		-		-	-	-	#DIV/0!	-	-	
<b>Total Repairs and Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>-</b>	

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**INFRASTRUCTURE REPAIRS/REPLACEMENT FUND**  
As of March 31, 2024, Preliminary

	2023		2024				Actual to Budget Percentage	Adopted Budget	Projected Variance Favorable / (Unfavorable)
	March	Jan - Dec	March	Jan - Mar	Apr-Dec	Projection			
	Actual	Actual	Actual	Actual	Estimate	Projection			
<b>Revenue:</b>									
Infrastructure Repair/Maint Fee	-	-		6,195	87,045	93,240	7%	93,240	-
Interest on Investments	-	-	-	-	500	500	0%	500	-
<b>Total Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,195</b>	<b>87,545</b>	<b>93,740</b>	<b>7%</b>	<b>93,740</b>	<b>-</b>
<b>Expenditures:</b>									
<b>General Fund Projects</b>									
<i>Replacement Feed Pump</i>				-	40,000	40,000	0%	40,000	-
<i>Repairs</i>				-	-	-		-	-
<b>Total General Fund Improvements:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>40,000</b>	<b>-</b>
<b>Revenue in Excess of Expenditures Before Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,195</b>	<b>47,545</b>	<b>53,740</b>	<b>0</b>	<b>53,740</b>	<b>-</b>
<b>Transfer from Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Transfer from General Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Revenues in Excess of Expenditures After Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,195</b>	<b>47,545</b>	<b>53,740</b>		<b>53,740</b>	<b>-</b>
<b>Reserve Funds Beginning of Year</b>	<b>-</b>	<b>-</b>	<b>6,195</b>	<b>-</b>	<b>6,195</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>Reserve Funds End of Year</b>	<b>-</b>	<b>-</b>	<b>6,195</b>	<b>6,195</b>	<b>53,740</b>	<b>53,740</b>		<b>53,740</b>	<b>-</b>

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**CAPITAL PROJECTS FUND**  
As of March 31, 2024, Preliminary

	2023		March	Jan - Mar	Apr-Dec	Projection	Actual to	Adopted	Projected Variance Favorable / (Unfavorable)
	March	Jan - Dec	Actual	Actual	Estimate		Budget	Budget	
<b>Revenue:</b>									
Interest on Investments	574	5,978	21	90	1,910	2,000	5%	2,000	-
	-	-				-		-	
<b>Total Revenue</b>	<b>574</b>	<b>5,978</b>	<b>21</b>	<b>90</b>	<b>1,910</b>	<b>2,000</b>	<b>5%</b>	<b>2,000</b>	<b>-</b>
<b>Expenditures:</b>									
<b>General Fund Projects</b>									
Road Project	438	230,236	-	-	-	-	#DIV/0!	-	-
Pond 5 - Culvert Work	-	11,268	-	-	40,000	40,000		40,000	-
<b>Total General Fund Improvements:</b>	<b>438</b>	<b>241,504</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>40,000</b>	<b>-</b>
<b>Revenue in Excess of Expenditures Before Transfers</b>	<b>136</b>	<b>(235,526)</b>	<b>21</b>	<b>90</b>	<b>(38,090)</b>	<b>(38,000)</b>	<b>0</b>	<b>(38,000)</b>	<b>-</b>
<b>Transfer from Debt Service Fund</b>		-		-	-			-	
<b>Transfer from General Fund</b>		100,000		-	250,000	250,000		250,000	-
<b>Revenues in Excess of Expenditures After Transfers</b>	<b>136</b>	<b>(135,526)</b>	<b>21</b>	<b>90</b>	<b>211,910</b>	<b>212,000</b>		<b>212,000</b>	<b>-</b>
<b>Reserve Funds Beginning of Year</b>	<b>750,053</b>	<b>133,792</b>	<b>(1,665)</b>	<b>(1,734)</b>	<b>(1,734)</b>	<b>(1,734)</b>		<b>11,156</b>	
<b>Reserve Funds End of Year</b>	<b>750,189</b>	<b>(1,734)</b>	<b>(1,644)</b>	<b>(1,644)</b>	<b>210,176</b>	<b>210,266</b>		<b>223,156</b>	<b>-</b>

**FOREST HILLS METROPOLITAN DISTRICT**  
**2023 Actual and 2024 YTD and Budget**  
**DEBT SERVICE FUND**  
As of March 31, 2024, Preliminary

	2023		2024						
	March	Jan-Dec	March	Actual	Estimate	Projection	Actual to Budget	Adopted Budget	Projected Variance Favorable / (Unfavorable)
			Actual	Jan-Mar	Apr-Dec		Percentage		
Revenue:									
Property Taxes	51,869	150,384	55,267	55,267	100,392	155,659	36%	155,659	-
Interest on Investments	50	3,906	53	157	500	657	31%	500	157
<b>Total Revenue</b>	<b>51,919</b>	<b>154,290</b>	<b>55,320</b>	<b>55,424</b>	<b>100,892</b>	<b>156,316</b>	<b>35%</b>	<b>156,159</b>	<b>157</b>
Expenditures:									
Principal Payments	-	107,000	-	-	110,000	110,000	0%	110,000	-
Interest Payments	-	39,813	-	-	37,195	37,195	0%	37,195	-
County Treasurer Fees	778	2,257	829	829	2,500	3,329	33%	2,500	(829)
<b>Total Expenditures</b>	<b>778</b>	<b>149,070</b>	<b>829</b>	<b>829</b>	<b>149,695</b>	<b>150,524</b>	<b>1%</b>	<b>149,695</b>	<b>(829)</b>
Revenue in Excess of Expenditures	51,141	5,220	54,491	54,595	(48,803)	5,792	0	6,464	(672)
Reserve Funds Beginning of Year	1,893	5,799	11,069	11,019	11,019	11,019	-	8,644	-
Reserve Funds End of Year	53,034	11,019	65,560	65,614	(37,784)	16,811	0	15,108	(672)

	2018	2019	2020	2021	2022	2023	2024
<b>ASSESSED VALUATION</b>	8,958,166	8,963,176	9,276,027	9,288,892	9,291,512	10,161,049	12,452,724
<b>MILLS</b>	36.500	35.500	32.000	32.000	14.500	14.800	12.500
<b>REVENUE</b>	<b>326,973</b>	<b>318,193</b>	<b>296,833</b>	<b>297,245</b>	<b>134,727</b>	<b>150,384</b>	<b>155,659</b>





Forst Hills Metropolitan District  
 Estimated Cash Flow  
 April 30, 2024

	3/31/2024 Balance	Interfund Transfers	Add: Deposits	Less: Board Checks	Monthly EFTs	Total Cash Available
<b>General Fund</b>						
1st Bank Checking	\$ 31,056.84	-				\$ 31,056.84
Less: March o/s checks	-	-				-
Colotrust (General)	393,706.26	-	-			393,706.26
Colotrust (CTF)	5,715.49		15.00		-	5,730.49
Tax deposit (4/10/24)			41,708.57			41,708.57
Transfers In - Monthly Loan Payments W/S Fund - April 2024		6,302.76				6,302.76
Transfers out - April 2024		(64,321.43)				(64,321.43)
April 2024 Checks (A/P as of 3/31/24)				(23,457.00)	-	(23,457.00)
April 2024 EFT payments - utilities					(334.11)	(334.11)
<b>Estimated 04/30/24 available cash in General Fund</b>	<b>430,478.59</b>	<b>(58,018.67)</b>	<b>41,723.57</b>	<b>(23,457.00)</b>	<b>(334.11)</b>	<b>390,392.38</b>
<b>Water/Sewer Fund</b>						
1st Bank Checking	219,977.68					219,977.68
Less: March o/s checks	(851.55)					(851.55)
Transfers out - April 2024		(6,302.76)		-		(6,302.76)
Transfer out to Infrastructure Repairs/Maint Fund		(22,685.57)				(22,685.57)
April 2024 Checks (A/P as of 3/31/24)				(46,451.34)		(46,451.34)
April 2024 EFT payments - utilities					(2,700.00)	(2,700.00)
April 2024 customer deposits made as of 04/30/24 (ESTIMATE)			45,000.00			45,000.00
<b>Estimated 04/30/24 available cash in Water/Sewer Fund</b>	<b>219,126.13</b>	<b>(28,988.33)</b>	<b>45,000.00</b>	<b>(46,451.34)</b>	<b>(2,700.00)</b>	<b>185,986.46</b>
<b>Estimated 04/30/24 available cash in Combined Funds</b>	<b>\$ 649,604.72</b>	<b>\$ (87,007.00)</b>	<b>\$ 86,723.57</b>	<b>\$ (69,908.34)</b>	<b>\$ (3,034.11)</b>	<b>\$ 576,378.84</b>
<b>Estimated 04/30/24 available cash in Capital Projects Fund</b>	<b>\$ 4,627.12</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,667.12</b>
<b>Estimated 04/30/24 available cash in Debt Service Fund</b>	<b>\$ 11,574.27</b>	<b>\$ 64,321.43</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,995.70</b>
<b>Estimated 04/30/24 available cash in Infrastructure Repairs/Replacement Fund</b>	<b>\$ -</b>	<b>\$ 22,685.57</b>	<b>\$ 20.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,705.57</b>

**February 2024 Outstanding Checks:**

	Cleared Bank	
<b>General Fund Checking</b>	\$ -	
Amcobi 11141	588.55	
Colorado Analytical 11142	263.00	
<b>Water/Sewer Fund Checking</b>	\$ 851.55	
<b>EFT's During April 2024:</b>		
Republic Services - trash 4/14/2024	\$ 209.79	
Vonage 4/12/2024	40.42	
1st Bank CC 4/2/2024	83.90	
	\$ 334.11	General Fund
Xcel Energy 4/25/2024	\$ 2,700.00	Estimate
	\$ 2,700.00	Water/Sewer Fund

ESTIMATED CASH FLOWS THROUGH 04/30/24:	
Estimated General Fund Bank Balance at 04/30/24	\$ 390,392.38
Total 2024 GF Revenues not received	329,137.00
Total 2024 GF Expenses/transfers not paid	(535,322.00)
Less: Jeffco property taxes account for above (paid 04/10/24)	(31,825.53)
- not included in 12/31/24 f/s	
Estimated General Fund Bank Balance at 12/31/24	\$ 152,381.85
Estimated Water/Sewer Fund Bank Balance at 04/30/24	\$ 185,986.46
Total 2024 Water/sewer Fund Revenues not received	461,419.00
Total 2024 W/S Fund Expenses not paid	(529,027.00)
Estimated W/S Fund Bank Balance at 12/31/24	\$ 118,378.46
Estimated Capital Projects Fund Bank Balance at 04/30/24	\$ 4,667.12
Total 2024 CPF Revenues/transfers not received	251,910.00
Total 2024 CPF Expenses not paid	(40,000.00)
Estimated Capital Projects Fund Bank Balance at 12/31/24	\$ 216,577.12
Estimated Debt Service Fund Bank Balance at 04/30/24	\$ 75,995.70
Total 2024 DSF Revenues not received	100,892.00
Total 2024 DSF Expenses not paid	(149,695.00)
Less: Jeffco property taxes account for above (paid 04/10/24)	(9,883.04)
- not included in 12/31/24 f/s	
Estimated Debt Service Fund Bank Balance at 12/31/24	\$ 17,309.66
Estimated Infrastructure Repairs/Replacement Fund Bank Balance at 04/30/24	\$ 22,705.57
Total 2024 IRRF Revenues/transfers not received	71,054.00
Total 2024 IRRF Expenses not paid	(40,000.00)
Estimated Infrastructure Repairs/Replacement Fund Bank Balance at 12/31/24	\$ 53,759.57